Visit www.heartland.edu/schedule for the latest schedule listing!

2011 Summer/Fall Credit Class Info Guide

Fold-out campus map included!

Look Closer at Heartland Community College

Get the edge.
## Important Dates for 2011

### Summer

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 5</td>
<td>Enrollment Begins</td>
</tr>
<tr>
<td>May 16</td>
<td>Classes begin for First 4-week session</td>
</tr>
<tr>
<td>May 24</td>
<td>Tuition Due for 8-week session and First 4-week session</td>
</tr>
<tr>
<td>June 6</td>
<td>Classes begin for 8-week session</td>
</tr>
<tr>
<td>June 10</td>
<td>Classes end for First 4-week session</td>
</tr>
<tr>
<td>June 13</td>
<td>Classes begin for Second 4-week session</td>
</tr>
<tr>
<td>July 4th</td>
<td>Independence Day  No Classes (College Closed)</td>
</tr>
<tr>
<td>July 8</td>
<td>Classes end for Second 4-week session</td>
</tr>
<tr>
<td>July 29</td>
<td>Classes end for 8-week session</td>
</tr>
</tbody>
</table>

### Fall

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 5</td>
<td>Enrollment Begins</td>
</tr>
<tr>
<td>July 27</td>
<td>Tuition Due for 16-week session</td>
</tr>
<tr>
<td>August 22</td>
<td>Classes begin for 16-week and First 8-week sessions</td>
</tr>
<tr>
<td>September 5</td>
<td>Labor Day  No Classes (College Closed)</td>
</tr>
<tr>
<td>September 12</td>
<td>Classes begin for 12-week session</td>
</tr>
<tr>
<td>October 14</td>
<td>Classes end for First 8-week session</td>
</tr>
<tr>
<td>October 17</td>
<td>Classes begin for Second 8-week session</td>
</tr>
<tr>
<td>November 23</td>
<td>Thanksgiving Break  No Classes (College Open)</td>
</tr>
<tr>
<td>November 24-25</td>
<td>Thanksgiving Break  No Classes (College Closed)</td>
</tr>
<tr>
<td>December 9</td>
<td>Classes end for 16-week, 12-week and Second 8-week sessions</td>
</tr>
</tbody>
</table>

To view 2011 Summer and Fall semester dates visit [www.heartland.edu/enroll](http://www.heartland.edu/enroll) and click on the Important Dates link located on the left side of the page.
Heartland Community College wants to help students be successful in reaching their educational goals. Students can complete the enrollment process at any of our three locations: Normal, Pontiac and Lincoln.

**New students**

New students who plan to enroll at Heartland Community College for the first time are required to follow the new student enrollment process. Initial enrollment must be done in person. Please visit [www.heartland.edu/enroll](http://www.heartland.edu/enroll) for the easy step-by-step enrollment process.

**Current students**

Current students are those students enrolled in Spring 2011 classes.

**Returning students**

Returning students are those students who have taken (a) class(es) at Heartland but have not attended in the last three semesters.

**Students currently enrolled at another college**

Students currently enrolled at another college and wanting to enroll in HCC courses should visit [www.heartland.edu/enroll](http://www.heartland.edu/enroll) and click on “I am attending another college or university” to discover the streamlined process for registration.

**Dual Credit/Dual Enrollment students**

Dual Credit/Enrollment students are high school students 16 years or older who want to earn college credit towards a degree while still in high school. Information on this program can be found by visiting the Dual Enrollment/Credit link in the A-Z index on the Heartland Web site at [www.heartland.edu](http://www.heartland.edu).

**International Students**

Students who are not U.S. citizens or permanent residents should visit the International Admission link in the A-Z index on the Heartland Web site at [www.heartland.edu](http://www.heartland.edu).
All new and returning students should complete an application for admission. New students must submit a copy of high school transcripts and other college transcripts. Returning students should submit transcripts from all other colleges attended. **Students will be required to show a government-issued photo ID when coming to campus to verify their identity.** To learn more about the application process, visit www.heartland.edu/application.

HCC serves the residents of District 540. For information on the area covered by District 540 and residency requirements, please visit the A-Z index on the Heartland Web site. Choose the Residency Requirements link.
To increase the likelihood of student success, Heartland Community College uses the following guidelines in implementing a mandatory assessment of basic skills for new students. Basic skills scores in writing, mathematics and reading are used to determine appropriate placement into HCC courses.

Complete assessment is required prior to enrollment. For students who have previous college coursework, assessment requirements will be determined after a review of the student’s transcripts. ACT subscores in English, reading and math may be used for placement if the ACT was taken in April 2009 or after.

For more information on assessment, including the assessment schedule, sample questions and answers to frequently asked questions, please visit www.heartland.edu/assessment.

An ACT English subscore of 21-36 exempts students from the writing placement test. All other students must assess.

An ACT reading subscore of 21-36 exempts students from the reading placement test. All other students must assess.

An ACT math subscore of 23-36 will allow students to place into Math 106, 131 or 141. All other students must assess.

Academic advisors assist students in exploring and identifying careers and educational programs, setting career and educational goals, creating academic plans of study, and selecting courses each semester. Advisors should be consulted before changing majors, transferring to another institution, or before changing an approved schedule. For more information about academic advising, visit www.heartland.edu/advisement.

All new students are required to meet with an academic advisor to create an academic plan of study and to build a schedule prior to registering for classes.

Current and returning students are encouraged to meet with an academic advisor in February or March in preparation for priority registration. Students can also access their degree progress report in myHeartland in Student Center under Academics.
Academic advisors are available on both an appointment and drop-in basis. **Schedule early - appointments fill quickly!** To schedule an appointment, call 309-268-8033 (Normal), 217-735-1731 (Lincoln), or 815-842-6777 (Pontiac).
Registration

After building a class schedule, students will be able to register for classes through the IRIS link in myHeartland.

New students & students currently enrolled at another college

After meeting with an academic advisor, new students and those enrolled at another college will be ready to register online when open enrollment begins.

Current & returning students

Current & returning students may enroll online when priority registration begins.

For questions about registration, call 309-268-8033 (Normal), 217-735-1731 (Lincoln), or 815-842-6777 (Pontiac).

Orientation

Your first semester on campus will be exciting, but at times confusing...we want to help you through this process with the HCC Orientation program. There are questions you may find yourself asking once you begin your classes and we would like to help you find the answers before the semester gets underway.

The Orientation session is a fun and entertaining way of finding out what lies ahead for you as a Heartland Community College Student. Session topics include who's who on campus, online services, financial aid, and a campus tour. Each of the Orientation sessions will include a fun activity that will further inform you of the programs and services available for our students.

Orientation sessions are held April through August. New students should check the HCC Website for information on Orientation and a list of session dates, or contact the Office of Student Engagement (309-268-8026). All sessions are held on the HCC Campus in Normal, Illinois. To register for an Orientation session, go to www.heartland.edu/orientation.

Paying for College

Financial Aid

Apply as early as possible. To be evaluated for grants, work and/or student loans, students must complete the Free Application for Federal Student Aid (FAFSA) online @www.fafsa.gov. Summer students need to complete the 2010-11 and 2011-12 FAFSA. Fall students need only complete the 2011-12 FAFSA. Be sure to list Heartland (030838) as a school choice on the FAFSA.

The financial aid office communicates with students via myHeartland email only.

For more information about financial aid, visit www.heartland.edu/financialaid.
For a listing of available classes visit www.heartland.edu/schedule

APPLY EARLY

Financial aid processing takes 4-6 weeks!
Auditor Policy

Audit students pay full tuition and fees and are entitled to the same quality instruction and assistance given to all students. Audit students are not required to take tests, write papers, or complete other course assignments, but may do so if desired. No credit is granted for an audit. Students may not change from credit to audit status or from audit to credit status.
College Catalog and Handbook
Students are responsible for reviewing the contents of the College Catalog and Student Handbook. This information is available online at www.heartland.edu/catalog.

Chargeback/Cooperative Agreements
Approved chargebacks and cooperative agreements enable a student from the HCC district to enroll at another Illinois community college with an in-district tuition rate. Chargebacks are available to students who plan on pursuing a PROGRAM of study not offered by HCC at another Illinois community college. Information on obtaining a chargeback can be found by visiting the Chargebacks & Cooperative Agreements link in the A-Z index on the Heartland Web site.
Senior Citizens
District 540 residents who are 65 years of age or older are eligible for a waiver of tuition. Simply provide verification of age by showing an Illinois driver’s license at the time of enrollment.

Academic Policies continued

Dropping a Course/Cancelling an Enrollment
To avoid financial obligation to the College, students must notify the College in writing or online (using IRIS in myHeartland), postmarked or data entered, by the published refund dates by term if he/she does not plan to attend the courses in which they have enrolled. Visit www.heartland.edu/refunds for published deadlines. No telephone requests can be accepted. If a student uses IRIS to drop or withdraw from a class, a printout of the successful transaction should be retained by the student.

Privacy of Student Educational Records
Student records are maintained in a manner that protects the privacy of students and provides eligible students access to the information recorded. The Family Educational Rights and Privacy Act (PL 93-380), also known as FERPA, provides that educational institutions allow students to suppress certain information regarded as public directory information. Heartland defines public directory information as:

1. Name, addresses & telephone numbers
2. Major field of study
3. Dates of attendance
4. Enrollment status (part-time, full-time)
5. Degrees, honors and certificates received or anticipated
6. Participation in activities
7. Institutions previously attended
8. Student login name
9. HCC email address
10. Height and weight of athlete
11. Photograph of athlete

To suppress the above public information, a student must complete a form in the Student Records department.

Smoke Free Campus
To comply with the state and local ordinances, smoking is prohibited inside all College buildings and within 15 feet of any building entrance. Designated smoking areas are posted on campus.

Senior Citizens
District 540 residents who are 65 years of age or older are eligible for a waiver of tuition. Simply provide verification of age by showing an Illinois driver’s license at the time of enrollment.

Voter Registration
In compliance with Public Act 94-0492, Heartland Community College sponsors a series of activities to build awareness and provides students the opportunity to register to vote on campus. For information on voter registration visit the Voter Registration Information link found in the A-Z index of the Heartland Web site.
Child Development Lab

Students with children six weeks through five years of age can more fully concentrate on their academic pursuits knowing their children are in a safe, developmentally focused environment. This nationally accredited, inclusive demonstration laboratory provides high quality care and education to the children of students, faculty and staff in a setting that supports and nurtures the individual strengths of each child. Due to limited enrollment, an application process is required. For information on the Child Development Lab, call (309) 268-8211 or visit the Child Development Lab, CDL link in the A-Z index of the Heartland Web site.
Job Shadowing & Internships/
Student Employment on & off Campus

Services are available to students seeking job shadowing, internships and off-campus employment and to employers seeking qualified employees. Workforce Services assists students in developing a resume, planning a job search, preparing for an interview and other job-search related skills. For information on these and other services offered by Workforce Services, call (309) 268-8034 or visit www.heartland.edu/workforceServices.

Perkins Program

The Perkins Program is a federally-funded program designed to help students who are enrolled in career & technical education succeed. Students must be actively enrolled in Associate of Applied Science degree or certificate programs, and must have a cumulative 2.0 G.P.A. to be eligible. Services provided include academic support, networking opportunities with local employers, career development, community-building events and more. Students pursuing degrees and/or certificates in careers that are traditionally comprised of the opposite gender, such as men in nursing or women in electronics, may be eligible for additional support and services.

For more information or to apply for the Perkins Program, please contact the Perkins Coordinator at (309) 268-8018.

Project RISE Student Support Services Program

Project RISE provides academic support to eligible students and is designed to improve students’ persistence, graduation and transfer rates. For more information, contact Project RISE staff at (309) 268-8404 or visit www.heartland.edu and select Project RISE under the A-Z link.

Services for Students with Disabilities

Students with documented disabilities may receive assistance in various forms. For information on services for students with disabilities, visit www.heartland.edu/disability.

Student Clubs, Groups and Organizations

Activities for students at HCC are a good way to get to know fellow students and enhance a resume. Check the HCC Web site at www.heartland.edu under the “A to Z” link for clubs, groups and organizations that are added throughout the year.

Student Employment on Campus

Employment opportunities for enrolled HCC students are available on campus. Applications for a variety of campus positions are available. Contact the HCC Financial Aid office, or learn about Work Study funding through the financial aid Web site at www.heartland.edu/financialAid.
Student Photo ID cards

Student Photo ID cards are available to all HCC enrolled students. HCC Student Photo IDs are required to check out materials from the HCC library and to receive access to free bus service. For information on getting your student photo identification card, visit www.heartland.edu/studentid.
Services for Students continued

Student Records
Official transcripts must be requested in writing. Students may stop by Student Records in the student services center or in Lincoln or Pontiac to complete the form. The transcript request form may also be obtained online at www.heartland.edu/transcripts. Once completed, the form may be mailed or faxed to the records office at (309) 268-7992. Be sure to include the complete mailing address of the recipient(s). An unofficial transcript may be obtained in Student Records or in Lincoln or Pontiac during regular business hours or by logging in to myHeartland at https://my.heartland.edu and choosing the IRIS tab.

Students must notify Student Records in writing of a change of address and phone number. If the move will affect a change in residency to in-district status, verification, such as a copy of the lease, must be provided.

Library
Whether at home or on campus, Heartland Community College Library has the staff, the materials and the know-how to help you find easy answers to your tough questions. Students have access to thousands of online journals, magazines and newspapers as well as millions of books. They can listen to music, get help from a librarian and look at recommended Web sites for research—all from the comfort of home. For more information on library services, resources and hours, visit www.heartland.edu/library, or call (309) 268-8292.

Textbooks
New and used textbooks are available for purchase at the HCC Bookstore. More information on the HCC Bookstore can be found by visiting www.heartlandbkstr.com.

Transfer Information
Students planning to transfer from HCC to a university or college should work closely with their academic advisor. Advisors can assist students in choosing a university or college that best fits their lifestyle and intended program of study. For information and answers to questions on transferring or to learn how the Illinois Articulation Initiative (IAI) can ease the transfer process, visit www.heartland.edu/transfer.

Tutoring
All students have access to Heartland’s tutoring program, which enables students to meet one-on-one with engaging and attentive tutors free of charge. Tutoring is available in a wide variety of subjects as well as general study skills.
Look Closer at Academic Departments

Health and Human Services
Humanities and Fine Arts
Math and Science
Social and Business Sciences
Technology

For a listing of available classes visit www.heartland.edu/schedule
What will you learn?
The early childhood education field is an exciting and rewarding career choice. Professionals within the field have the capacity to impact children’s present development as well as build a foundation from which future development can flourish. Career options within the field are extensive, and provide a variety of opportunities to work directly or indirectly with young children, their families, and their communities.

The Early Childhood Program at Heartland Community College is based on the principles of access and equity. The children and families impacted by the field, as well as the professionals within it, need access to high quality educational experiences that are developmentally appropriate. Through effective educational experiences, children, families, and professionals can acquire the knowledge, skills, and dispositions they need to attain equity and succeed in society. Many of these experiences are gained through observation and practica experiences within Heartland’s inclusive Child Development Lab. The mission and programming of the lab school is complementary to that of the early childhood program, and every effort is made to maintain and enhance a bi-directional relationship between the two programs.

In our program, you will learn about effective practices supporting each child and family’s unique development and learning needs. Through varied program delivery options, small class sizes, a focus on interaction and application, and the integration of pedagogical theory, our classes are dynamic, stimulating environments that support optimal learning.

What is the occupational outlook?
Employment opportunities for the wide range of career options within the field are favorable. The average annual salary for child care professionals is approximately $18,580. Preschool teachers, directors, special educators and professionals working within the public school system tend to earn more and have access to increased benefits. Increasingly, the importance of the early years in children’s future development is gaining attention, resulting in an upward trend in compensation and benefit opportunities.

For a listing of degrees and certificates in this division please visit www.heartland.edu/hhs and click on the academic areas listed on the left side of the navigation.
What will you learn?
After completing an Associate’s degree, with an emphasis in Visual Art, you will be able to:

- express yourself artistically, with a wide range of materials and techniques in various two and three dimensional media.
- create works of art that explore a multitude of formal, conceptual and technical aspects that reflect a wide range of human experiences and expressive possibilities.
- read analytically, with the ability to interpret literal, figurative, impressionistic, creative and critical uses of language and ideas in the context of the visual arts (Art History/Art Appreciation courses emphasize these skills!)
- understand the historical development of all the visual arts and the role they play in society.

What is the occupational outlook?
A background in art prepares students for jobs in many fields including graphic design, photography, K-12 education (after earning a bachelor’s in Art Education), and post-secondary education in studio art (after receiving an MFA in a studio discipline) or teaching art history (after receiving an MA in art history). You might work as a self-employed artist, exhibiting and selling your artwork at various venues; work in arts management, as a director of a gallery or a museum, a curator, art conservator or as a preparator; write reviews of art, art shows, artists and art books as a critic; work as an architect (after earning a Bachelor’s degree in Architecture); or work as a freelance photographer, illustrator, graphic designer, theatrical designer, fashion designer, interior designer, or decorator.

For a listing of degrees and certificates in this division please visit www.heartland.edu/hfa and click on the academic areas listed on the left side of the navigation.
Heartland Community College was awarded a $40,000 grant from the National Center for Academic Transformation (NCAT) to enhance its developmental math curriculum. The grant competition was funded by the Gates Foundation.

What will you learn?
The grant funds have helped to create an innovative introductory math program at the College. Students have access to updated computer resources, customized classroom instruction and intensive one-on-one faculty mentoring. Students in the program can work at their own pace and move on to new material as soon as they are ready. The program also allows students to complete more than a year’s worth of coursework in a single semester, making it possible for some students to proceed at an accelerated pace through a full sequence of college preparatory math studies.

Dr. Steve Rummel, professor of mathematics at Heartland, is extremely excited about what the grant can offer the College’s developmental math students. “This instructional model has worked well for more than ten years at colleges and universities across the country,” he said. “Thousands of students have already benefited from this approach, and now a number of community colleges are being given the opportunity to implement these successful strategies at their campuses. We’re lucky to be one of them.”

Heartland was one of only 38 colleges in the nation selected to receive the award. The new curriculum was introduced in January 2011, with full implementation scheduled for the fall 2011 semester.
Business Transfer

What will you learn?
Heartland Community College offers business students a unique opportunity to complete your associate degree, provide you with the business skills to enter the exciting world of business, and prepare you to complete your four-year baccalaureate business degree.

If you envision yourself as a business executive, upper-level manager, or successful business owner and entrepreneur, the Business Transfer Program will provide you with a solid foundation of general education and business focused courses to help you succeed in reaching your business leadership objectives.

Enrollment in the Heartland Business Transfer Program shows your current and future employers that you are preparing yourself for a key position among their business leadership team. Heartland’s academic advisors will guide you through the admissions process, and help you determine your exact business educational needs to easily transfer into a four-year program at a variety of colleges.

What is the occupational outlook?
According to the most recent Occupational Outlook Quarterly 1, high school graduates can anticipate weekly wages of approximately $583. Completing an associate degree increases your expected weekly income to $699, and upon completion of a four-year bachelor’s degree, average weekly incomes increase to $937, or more than 60% more in wages than a traditional high school graduate.²

1. Occupational Outlook Quarterly, Fall 2006

2. Based on average weekly incomes, 2006-2016 projections.
Mobile Application Developer

What will you learn?
The Associate in Applied Science Degree in Information Technology with an emphasis in mobile application development prepares students for entry level positions as a developer for mobile applications. After learning the fundamentals of object-oriented programming and Java, students will learn specific tools and programming concepts for the iPhone and Android platforms. Advanced courses in mobile application development, mobile communications, and mobile game development are also offered.

What is the occupational outlook?
With the demand for mobile applications dramatically increasing over the past couple years, the field of mobile development has exploded resulting in a growing need for iPhone and Android developers. Graduates of the IT program will be well prepared to enter the field of programming and systems development. Many students elect to continue their studies towards a four year degree in areas such as computer science, information technology, and information systems. The outlook for employment in the mobile development field is good and is expected to rise. Nationally, the number of positions in mobile development is expected to grow faster than average.
Go Green!

Heartland Community College is proud to be a founding member of the Illinois Green Economy Network (IGEN), a vibrant and growing collaboration between the state’s 48 community colleges.

IGEN brings community colleges together to expand employment opportunities, improve human and environmental health, foster community engagement and accelerate market competitiveness to drive Illinois’ emerging green economy.

Thus, for Heartland, maintaining a green campus is important and one of the methods to help in that effort is reducing the amount of printed publications as well as encouraging the use of College online resources.

Using Internet resources conserves energy, is less taxing on the environment and produces less waste than printing.

When requested, specific listings of courses or the class schedule from the online version may be printed in Student Services on the main campus or at the Lincoln and Pontiac campuses.

Go online to check available courses. Check Heartland’s Web site to see if the class you want still has seats available! www.heartland.edu/schedule

Please recycle!!
Directions to Normal Campus

To reach Heartland from the Bloomington-Normal airport (BMI):
• Left on Empire (Route 9);
• Right on BUSN 51/Main Street;
• Left on Raab Road;
• Right to campus

To reach Heartland from the Northeast (Pontiac/Chicago area):
• I-55 South to BUSN 51 South (Exit 165);
• Left on BUSN 51 to Raab Road;
• Right to campus

To reach Heartland from the North (Rockford area):
• I-39 South to BUSN 51 South (Exit 2) to Raab Road;
• Right to campus

To reach Heartland from the Northwest (Quad-Cities/Peoria area):
• I-74 East to I-55 North;
• Take US-51 South to Exit 165A (South on Main Street);
• Right onto Raab Road;
• Right to campus

To reach Heartland from the Southwest (Lincoln/Springfield area):
• I-55 North to I-74/I-74 around the west of Bloomington and Normal to BUSN 51 South (Exit 165A) to Raab Road;
• Right to campus

To reach Heartland from the Southeast (Champaign area):
• I-74 West to I-55 North;
• Take US-51 South to Exit 165A (South on Main Street);
• Right onto Raab Road;
• Right to campus
**Lincoln Center**

620 Broadway St. • Lincoln, IL 62656  
(217) 735-1731

**Pontiac Center**

211 E. Madison St. • Pontiac, IL 61764  
(815) 842-6777

To reach Heartland from the Northwest (Quad-Cities/Peoria area):
- I-74 East to I-55 North;
- Take US-51 South to Exit 165A (South on Main Street);
- Right onto Raab Road;
- Right to campus

To reach Heartland from the Southwest (Lincoln/Springfield area):
- I-55 North to I-55/I-74 around the west of Bloomington and Normal to BUSN 51 South (Exit 165A) to Raab Road;
- Right to campus

To reach Heartland from the Southeast (Champaign area):
- I-74 West to I-55 North;
- Take US-51 South to Exit 165A (South on Main Street);
- Right onto Raab Road;
- Right to campus

www.heartland.edu

Get the edge.
LOOK CLOSER to www.heartland.edu/schedule for the latest schedule listing.

For more information
Go to www.heartland.edu
or Call (309) 268-8064

PLAN FOR SUCCESS & REGISTER EARLY!
Enrollment for summer & fall begins April 5, 2011

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www.facebook/heartlandcommunitycollege
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