

Agenda
Coordinating Committee
12/12/07
ICB 2302 @ 1:00 p.m.

1. Call Meeting to Order
2. Minutes from November meeting
 - a. Questions / Discussion
 - b. Approval
3. Business
 - a. Introduction of New Members
 - b. New Co-Vice Chair
 - c. Meeting Format Change Proposal

The proposal is for the action project reports to be made bi-monthly, thereby allowing the coordinating committee on the “off months” to have more time to conduct its own business. The exception to this would be any time an action project has a recommendation they wish to have acted on, they can request to be put on the agenda of an “off month” so the recommendation can be passed on in a timely fashion.
 - d. New subteam? – Systems Portfolio
 - e. Format of Quick Fix and New Action Project Idea submissions
4. Coordinating Committee Sub Committee Reports:
 - a. New Action Projects
 - i. Charter revision discussion
 - b. Quick Fixes
 - c. Informational Committee
 - i. Website
 - ii. Best Practices
 - iii. Campus Conversation Day
5. Next Meeting
6. Adjourn