Agenda
Coordinating Committee
12/12/07
ICB 2302 @ 1:00 p.m.

1. Call Meeting to Order
2. Minutes from November meeting
   a. Questions / Discussion
   b. Approval
3. Business
   a. Introduction of New Members
   b. New Co-Vice Chair
   c. Meeting Format Change Proposal
      The proposal is for the action project reports to be made bi-monthly, thereby allowing the coordinating committee on the “off months” to have more time to conduct its own business. The exception to this would be any time an action project has a recommendation they wish to have acted on, they can request to be put on the agenda of an “off month” so the recommendation can be passed on in a timely fashion.
   d. New subteam? – Systems Portfolio
   e. Format of Quick Fix and New Action Project Idea submissions
4. Coordinating Committee Sub Committee Reports:
   a. New Action Projects
      i. Charter revision discussion
   b. Quick Fixes
   c. Informational Committee
      i. Website
      ii. Best Practices
      iii. Campus Conversation Day
5. Next Meeting
6. Adjourn