

Coordinating Committee Meeting

July 24, 2006

2:30-4:00 p.m.

CCB 2012

Present: Verona Barr, Barb Borg, Ed Carroll, Debbie Chiaventone, Kathleen Collins, Paul Folger, Cindy Johnson, Kim McHale, Catherine Miller, Allan Saaf, Doug Salokar, Rachelle Stivers, Jennifer Swartout, Chris Riley, Calvin Ross, Steve Rummel, Jean-Marie Taylor, Johnny TenBroek, Brad Thomas, Dorothy Welty-Rodriguez, Pam Westerdahl.

- 1) Introduction of (and reports from) Chairs/Co-Chairs, including those from Action Committees:
 - a. Kim McHale, Chair of Communications Action Project
 - i. The committee has split into two groups: one handling internal and informal communication; the other handling external communication.
 - ii. They are investigating the processes of other colleges who have set apart “open meeting times” as a way of improving campus communication
 - iii. They have set their next meeting for August 10, 2006. The goal of this meeting is to set a more formal course of action and create item statements for these actions.
 - b. Ed Carroll, Chair of Faculty Academy Action Project
 - i. This committee has been meeting almost weekly all summer.
 - ii. The Academy will be up and running for the new faculty orientation on August 9, 2006.
 - iii. Newer full-time faculty hires will be invited to participate in the Faculty Academy this fall
 - iv. They are planning spring events as well.
 - c. Brad Thomas and Dorothy Welty-Rodriguez, Co-Chairs of Student Success Action Project
 - i. The main goal at this juncture is first developing a *definition* of student success; some research is being done to see how other colleges define student success.
 - ii. The next meeting is set for July 25, 2006 (they hope to draft a definition at this meeting)
 - iii. This committee will draw information and goals in the Developmental Education Tracking action committee – possibly focusing on individual student success as well as program success.
 - iv. A sub-team will look at how Heartland Community College has defined success so far.
 - v. A sub-team will take a look at the comments and suggestions presented at the Campus Conversations.
- 2) Charter
 - a. A draft of the Charter was handed out
 - b. Revisions and suggestions will be solicited at the next meeting.
- 3) Coordinating Committee – terms for members

- a. There is a concern that membership should be staggered; however, the system needs to guarantee a level of continuity on the committee
 - b. Following today's discussion and feedback, Calvin will put together a proposal determining length of terms for members and officers
- 4) Committees/Sub-committees
 - a. Co-chairs asked everyone to indicate which sub-committee they would be interested in serving on
 - b. The co-chairs will create the sub-committees from these preferences
- 5) Meetings
 - a. Next meeting will be scheduled in mid-to-late August
 - b. A second meeting will be scheduled (most likely for the 3rd week in September)
- 6) Questions/Misc.
 - a. Another Campus Conversation will be scheduled for the spring
 - b. Reserved dates are March 23rd and April 13 (a final date to be decided)