

Minutes, August 15, 2006
Coordinating Committee Meeting
10:00 a.m. – 11:00 a.m.

Present:

Jean-Marie Taylor, Cynthia Johnson, Verona Barr, Catherine Miller, Mayuko Sterzinger, Paul Folger, Kathleen Collins, Jennifer Swartout, Allan Saaf, Deb Jennings, Dana Rosenberg, Rachelle Stivers, Barb Borg, Debbie Chiaventone, Johnny tenBroek, Doug Salokar, Pam Westerdahl, Calvin Ross.

Old Business:

1. Minutes
Motion to accept minutes from July 24, 2006 meeting was accepted and approved.
2. Committee Charter
Motion to approve charter pending minor corrections was accepted and approved.
The revisions will be brought to the next scheduled meeting.
3. Allan Saaf noted that each sub-committee should submit any budget requests to him for approval.
4. Paul Folger noted that HCC has been accepted into the Higher Learning Commission's Assessment Academy; our formal induction will occur in the summer of 2007. The New Action Project sub-committee will likely play a role in the Assessment Academy work.
5. Meetings
 - a. It was decided that this committee will meet monthly, on the third Tuesday of each month, at 2:00 p.m.
 - b. The next meeting is scheduled for September 19, 2006.

New Business:

1. Allan Saaf announced that Heartland Community College will administer the Student Satisfaction Inventory to students; this survey is oriented towards classroom experiences of our students. It might provide insight into current or future action projects and solutions.