

Coordinating Committee Minutes
Dec. 8, 2006

Present: Ed Carroll, Dorothy Welte-Rodriguez, Johnny tenBroek, Jean-Marie Taylor, Chris Riley, Kathleen Collins, Kim McHale, Paul Folger, Dana Rosenberg, Barb Borg, Verona Barr, Pam Westerdahl, Cindy Johnson, Calvin Ross, Rachelle Stivers

I. Action Project Reports

Communication: Kim McHale

The entire committee has not met since the last Coordinating Committee meeting. In general, progress is still being made.

Informal subteam – still going over the survey and have no report yet.

Scheduling subteam – are continuing with their research and have no recommendations yet.

Formal subteam – still working on the 360° “evaluation and will meet one more time before the end of the term.

The entire committee will meet again in the spring.

Student Success: Dorothy Welte-Rodriguez

Student-perspective group – awaiting the results from the SSI survey and others. They ran a “test” survey in one of Dorothy’s classes on student’s goals and obstacles to those goals. The students responded that sometimes the obstacles are what drive them to achieve. This is being incorporated in a revised version of the survey.

Faye Freeman-Smith will be replacing Dorothy Welte-Rodriguez as the team leader.

The team feels that they can get a more quantifiable survey out of the results that they have gotten so far. But time management has already shown up as a major issue.

Institutional-perspective group – is being led by Brad Thomas and has divided itself up into 3 subgroups. One group is working on a model from Maryland.

The Maryland model comes out of performance based funding in the state, which relies on institutional reports to the state. The community colleges there needed to be able to more accurately measure what they were accomplishing. The model they devised looks at behaviors, rather than stated goals. They restricted their survey to students who had attempted 18 credits over 2 years (hence were serious about attending college) and divided their cohort up into 3 groups: those who came already college ready; those who needed developmental

education courses but succeeded; those who needed developmental education courses but did not succeed. It is suggested that Heartland look at applying their research here.

A small group continues to hammer out a definition of student success and indicators for it. Kathleen Collins mentioned several references that deal with these issues. She was going to email Dorothy and Faye with information. Tina Botts also is said to have a reference on this subject.

Faculty Academy: Ed Carroll

The plan is that after completion of the project, the Faculty Academy will be turned over to the IDC to continue it.

They have completed planning for January 10th for the new faculty as well as Faculty Academy II. Ed wished to express his appreciation to the entire project team and especially to Paul Folger for his work in bringing the materials and assessment of the program.

January 10th, Ed Carroll and Laura Duval will be presenting on what to expect the first week of class.

They have completed preliminary assessment of the program and in May will follow up by surveying those who attended and those who did not for comparison.

Chris Sweet and David Lewis are joining the group.

Calvin - Action Project Reports will be collected for the Information Committee by Cindy Johnson to send on to Tom Cochran for posting on the web.

Paul – we do have a reporting requirement to AQIP. We will be sending out forms to the chairs at the beginning of the spring semester.

Dev Ed Tracking – No Report

II. Sub-team Reports

New Action Projects – Paul Folger

No new report. We do need to revise what was originally stated as the first item on the list.

Quick Fix – Verona Barr

Copy & coin machines should be showing up.

Rob Widmer will be looking into the problem with parking for service vehicles.

The suggestion for monitors at the far end of ICB was passed on to the Communication Action Project.

The addition of more bulletin boards still needs to be acted on.

We had talked about a place on the webpage to submit additional ideas. Paul and Tom will/are working on it.

Information Committee – Calvin

Jennifer put out the first AQIP newsletter with the help of Paul and Tom.

Debra Jennings will be brainstorming on other ways to get information out.

Cindy Johnson will be collecting minutes and agendas.

III. New Business

We will need a new meeting time for the spring semester.

We will be needing help for the next Campus Conversation Day. It is scheduled for April 13th from 9 to 2. We need to send out information, appointment, etc.