Faculty Academy Team
Agenda
Wednesday, July 12, 2006
CCB 2012

1. Review of Minutes from 6/5/06

2. Continue Review of Draft of Faculty Academy Model
   
   1. Orientation to HCC Policies and procedures
      Touring the HCC Library, Tutoring & Testing, Disability Services and Student Services
      Preparing for The First Day
      Syllabus as contract
      HCC grading system, grades, meanings and thoughts on policies and fairness
      FERPA and HCC students and community
      Attendance and Midterm Grade Roster
      First Day ideas and Discussions
   
   2. Learning Outcomes Classroom management and beyond, motivation
      HCC Learning Outcomes Step-By-Step
      Applying the Learning Outcomes
      Evidence of assessing the Learning Outcomes
      Diversity Day, International Programs and Diversity Committee
      Learning Styles
      Teaching Styles
      Professional Ethics Discussions
   
   3. Testing: Midterms and Related Issues
      Testing Evaluation vs Assessment Techniques
      Rubrics, grading, feedback
      Classroom assessment techniques,
      Plagiarism-cheating
      Classroom materials copyright
   
   4. Best Practices and Student Productivity
      Small Group Activities
      Writing Assignments Big and small
      Fast and Easy Assessment Techniques
      Getting the Most from Discussions (trying to)
      Shifting Gears (when good lesson plans go bad)
      Discussion
5. Technology
The IDC Refresher
Classroom Technology Refresher
Dealing with simple technology problems (is it broke? Can I fix it? Who do I call?)
Enhancing Classroom Technology & Teaching Techniques
WebCT Intro and the WebCT grade book advantage

6. Campus Involvement and Committees:
CAS,
Assessment
IDC
AQIP
Diversity
Planning for next semester
Additional Discussions

3. Logistical Issues:
   a. Who does what
   b. Binders/handouts
   c. Compensation
   d. Other

4. Set specific tasks for next meeting

5. Adjourn