Members Present:  Carroll (Chair), Malak (Vice Chair), Bathe, Folger, K.Shaw, Somogye
Members Unable to Attend:  Bradley, Chapman, Coughlin, Dotta, Marx, McCauley, Migotsky, Schupbach, Wardell

Minutes:
The minutes from 6/28/06 were corrected and approved and will be posted on the Team website.

Review:
We reviewed the planned schedule for the 6 faculty academy meetings.
Comments:   We should meet with student services around midterm time
             Laura Duvall and Ed Carroll should be sure to introduce FIRPA rules at
             the first session
             Do we have too much “stuff” to cover each session?  We may wish to pare
             it down some.
             Continue to emphasize faculty presenters
Compensation:  Allan suggested the team come up with a full budget.  Ed and Paul will prepare a low, medium and high.

New Issues:
We began to plan out the first two weeks
Week 1 (assume roughly 2 hours from 7-9pm):  (Try to Reserve TV room CCB 2001..Paul)
  Try to see if their first email on Aug. 8th with IT can be from us (Paul will get
  with Terri to see if possible)
  Aug. 9th:  
  Dinner/HR (Allan’s Welcome)
  Tour of Library, Tutoring and Testing, Disability Services, Student Services, IDC, 
  and Project Rise to take about 45 minutes (each area will have list of what they do 
  in 3 hole punch form/3 ring binders and CANDY….Paul will coordinate.)
  Introduction to CAS and Assessment Committee (Johnny and Verona)  15
  minutes total
  Laura and Ed will cover:  Preparing for first Day (Syllabus, FIRPA, First
  Day/Week Ideas, grade rosters and Discussions) 45 minutes
  Last 15 minutes…break time, questions, etc.
  We’ll have list of faculty contacts for participants and we’ll have a list of “Whom
  to call” for quick reference.  (Shannon will contact Project Team, Swartout,
Johnston, Cole, Winters, Taylor, and T. Simeone for inclusion in the list)
Note…we may have more time (Paul will double check with Padriac and
Kathy M.)
Week 2 (2 hour session roughly 6-8 the week of August 21st):

Learning Outcomes (Alverno Model, Outcomes at HCC, Teaching and Learning Outcomes, Assessing Learning Outcomes) 20-30 minutes (Paul will contact John Muench to present)

Diversity Issues and Diversity Day 10-15 minutes (Paul will contact Marsha Heustis)

International Programs 10-15 minutes (Paul will contact Pam Sweetwood)

Learning Styles (what are they, how can they be of use in the classroom) 20-30 minutes (Paul will contact Lisa Cole)

Professional Ethics 20-30 minutes (Paul will contact Tim Lord)

Team Meeting Times for Rest of Summer:

Wednesday’s 3:30-4:30. Come as you can and give feedback whenever you wish.

Reminder that the Faculty Academy Website is http://www.heartland.edu/aqip/facultyAcademy.jsp

Next Steps for Team:

Ed, email division chairs to provide a heads up about our activities
Forward any ideas and resources, lists, etc. to Paul for inclusion in our website and our “binder”
Paul, find out list of new adjuncts and their schedules.
Team will continue to think about content areas and logistics and pilot assessment