Members Present: Not recorded

Minutes:
The minutes from 7/26/06 are being compiled

Review:
Reviewed schedule for Week #1 (Orientation) on Wednesday, August 9th

Ed will create an email and letter to recruit participants.

We’ll contact all presenters/stations and ask each station to ID a person who will present and encourage them to prepare handouts, give a brief talk and distribute candy.

Teri Hanson will allow us to send an email note to participants during her 8/8 session
We’ll email our pool of new and newer (at HCC 3yrs or less) adjunct faculty
Dinner will be in the Cafã©
We’ll order binders and Lisa and Shannon have a logo for it.
We’ll administer assessment survey after the orientation session

New Issues:
We reviewed the Schedule for Week #2 (Week of 8/21)
Topics Include:
   Learning Outcomes (Alverno Model, Outcomes at HCC, Teaching and Learning Outcomes, Assessing Learning Outcomes) 20-30 minutes (Paul will contact John Muench to present)
   Diversity Issues and Diversity Day 10-15 minutes (Paul will contact Marsha Heustis)
   International Programs 10-15 minutes (Paul will contact Pam Sweetwood)
   Learning Styles (what are they, how can they be of use in the classroom) 20-30 minutes (Paul will contact Lisa Cole)
   Professional Ethics 20-30 minutes (Paul will contact Tim Lord)

Other Issues
Next meeting is scheduled for week of 8/15.

Adjourn