AQIP Faculty Academy Team  
Minutes 10/03/06  
CCB 2012  3:30-4:30

Members Present:  Carroll (Chair), Chapman, Malak (Vice Chair), Bathe, Folger, Shaw, Marx

Members Unable to Attend: Bradley, Dotta, Migotsky, McCauley, Schupbach, Wardell

Minutes:  
The minutes from 9/19/06 were approved. The minutes from 8/02/06 and 8/15/06 are still pending.

Review:  
Thanks to Ed Carroll for the scones.

Ed Carroll distributed a letter to the campus asking for new members for the Faculty Academy AQIP team.

Janice and Paul reviewed meeting #3 (Writing Assignments Big and Small) with the group. The session seemed to go very well.

Session #4 preview Classroom Technology Teri Hanson (Document Cameras/Classroom Tech.); Mike Cardinal (PowerPoint); Jean Marie Taylor (WebCT).

The Coordinating Committee meeting for October was cancelled. Ed and/or Janice or Paul will present 11/10.

New Issues:  
The group began to brainstorm ideas for the Spring Faculty Academy II. Topics included:

- Revamping the technology session to cover new texts, future of texts, cost of texts, e-texts, use of course packets
- Student Evaluations online, how to do them
- Sharing faculty best practices involving groupwork in class and class discussions and simulations
- What to do in an emergency-seizures, school shooting?
- Campus Security-what is HCC protocol for lockdown? For Fire?
- Issues surrounding disabled students, first aid…what to do before security arrives? (Nanette, Sue Koos, Anita Moore as possible presenters)

Ed suggested that the security/first aid issues could be part of a pilot supporting a regular program for the college.

Medical and Public Safety
Promotion Portfolio Process
Short Writing Assignments
Copyright and plagiarism
Getting the most from Classroom discussion
Shifting Gears: When good lesson plans go bad
Faculty Motivation and mentoring
Campus Involvement—CAS, Assessment, AQIP
The Student point of view (reading, test-taking, placement)
Tech—podcasts
Clever Classroom Concepts.

Other Issues
Next meeting is scheduled for 10/24 at 3:30. Paul will find a room and send an appt.

Adjourn