

AQIP New Action Projects
Meeting Minutes
April 14, 2009 9:00am – 10:00am ICB 2000

I. Present: Dale Anderson, Jill Blair, Debbie Chiaventone, Linda Graves, Doug Salokar, Randi Sutter, Johnny tenBroek, Pam Westerdahl (Chair), CJ Wissmiller

Absent: Colleen Reynolds, Raegan Rinchiuso

II. Minutes of the March 31st, 2009 meeting were reviewed and approved as presented.

III. New Action Projects Process

The Coordinating Committee has not met since being presented with the proposed changes. No information available.

IV. Action Project Charter – Retention Planning

The Coordinating Committee has not met so no direction has been received.

V. Review of NAP Ideas – Campus Conversation Day

A summary sheet of the New Action Project ideas submitted at the Campus Conversation Day held on April 10th was distributed. Following discussion on the most efficient and effective way to proceed, it was decided that each team member would take one or more of the ideas and contact individuals within the College who may have responsibility or current activities related to the idea. From the contact, a brief description (bullet points) will be developed and attached to the NAP submission to assist in further review and consideration.

Team members agreed that it is imperative that:

- Every idea is given respectful and full consideration. It was noted that some ideas may be suitable for the Quick Fix sub-committee.
- Every person who submitted or co-authored an idea is acknowledged, thanked and advised of next steps and/or outcomes.

<u>Member responsibility</u>	for	<u>Project Title</u>
Dale Anderson, Johnny tenBroek, Randi Sutter		Green Energy Projects (3 combined ideas)
CJ Wissmiller		Garden
Pam Westerdahl, Johnny tenBroek		Adjunct Engagement
Linda Graves		Adjunct Development Opportunities
Colleen Reynolds, Raegan Rinchiuso		Online Learning (2 combined ideas)
Linda Graves		Senior Citizen Outreach (2 combined ideas)
Randi Sutter, Jill Blair		College Readiness (2 combined ideas)
Deb Chiaventone, Doug Salokar		Personnel Opportunities

Remaining (unassigned) ideas will be covered at the next meeting.

VI. Meeting adjourned at 10:05am. The next meeting date is Tuesday, April 28th, at 9:00am.