MINUTES
ACTION PROJECT 2:
STUDENT SUCCESS COMMITTEE
August 15, 2007

Members in attendance: Tina Bott, Amita Chakravarty, Faye-Freeman Smith, Jackie Langhoff, Jennifer Mills Sharon McDonald, and Dana Rosenberg, Brad Thomas,

Members not in attendance:
Guest: Allan Saaf, Padric Shinville

Additions to Agenda:
1. None

Open Issues Discussed:
1. Dana gave an update on the star plot tracking. Met with KT to do some software development on the star plots for the institutional perspective.

2. Faye gave update on the student perspective sub-committee. The student perspective sub-team is at the final review of student responses from survey and focus groups. The team will start to determine the best method to start tracking information.

3. Brad gave update on institutional perspective. The Institutional Perspective sub-team has developed Course Placement and Registration components. This Fall, research data related to course placement, registration and new student retention will be collected; also Brad, Dana Rosenberg, and Steve Rummel will be working on star plots (a method of presenting the data).

4. The semester planning for the committee was discussed. Suggestions were bought forth regarding changes in the AQIP Charter. It was suggested that the current update be the final update and that we move on to complete committee goals. It was also suggested that we review the charges from AQIP to the committee on the AQIP Web sight to make sure we are following the public declaration that is posted there. Also the Coordinating Committee will need to be informed of changes to the Charter. The committee felt that it was imperative that we move forward. The institutional perspective had done most of work needed and Should move on to completion and develop recommendations. The student perspective committee will need to continue to work on developing tracking and measuring, before making recommendations.

New Business:
None

Announcements:
None

Agenda Items for Next Meeting:
None given

Next Meeting Date:
TBA by Brad Thomas

Notes submitted by: Faye Freeman-Smith