Accessing and Understanding the Class Schedule

Viewing the class schedule is an important step of enrolling at Heartland.

Let’s get started by going to Heartland’s website at www.heartland.edu. In the upper right-hand corner, you’ll find a drop-down menu entitled Quick Links. Choose the “Class Schedule (credit)” option from the drop-down menu.

Under the “Term” drop-down menu, you will see a list of semesters. Choose which semester you want to take classes.

Next, choose a location. This menu automatically self-populates to all locations where Heartland classes can be located.

Under the “Discipline” drop-down menu, you can select classes from certain subject areas, classes that still have seats available, as well as classes that are online or hybrid.

You will likely want to leave the “Session” drop-down menu as is so that the class schedule will include all formats—4 week, 8 week, 12 week, and 16 week sessions.

Navigating the course schedule is quite easy. The four-digit code located on the far left-hand side is the “course code” and you will need this code to enroll in the course.

The second column indicates the course number and section. The third column, which you’ll find is mostly blank, tells you if the course is an 8 week or 12 week course. If you see 162 or 163 listed in this column, this just means it’s an online class. If this space is blank, it is a full 16 week semester course.

Clicking on the title of any course will allow you to view the course description and determine whether that course has any specific prerequisites. If you have questions about prerequisite for a course, contact Advisement at (309) 268-8033.

The hours column indicates how many hours you will spend in class each week and, in most cases, indicates how many credits you would receive upon completion of the course.

You will see that classes meet on different days—MW means the class meets Mondays and Wednesdays, and TR means the class meets Tuesdays and Thursdays. If you see that the class time, day, and location is FLEX or ONLINE, this means that the class is an online course and does not have regular in-class meetings, although some online courses may have certain requirements where coming to campus is required, such as for exams. Heartland also offers hybrid courses, which consist of both in-person class meetings, as well as an online component. You can tell that a class is hybrid if there is a HY following the course section number.

The next column tells you in which building and room the course is located. Please be aware that courses listed in red do not meet at the main campus in Normal, but are instead located at the Pontiac or Lincoln extension centers.

The Currently Enrolled/Seats column lets you know how many seats are available in the course and how many students are currently enrolled in it. Courses that have only a few remaining seats available are highlighted in blue.

The class schedule also includes information on the instructor, any associated lab fees for the course, and required and recommended textbooks.

Thank you for listening. If you need assistance with the class schedule, please call Advisement at 309.268.8033.