



HEARTLAND  
COMMUNITY COLLEGE

HEARTLAND COMMUNITY COLLEGE  
NORMAL, ILLINOIS USA

# **AELP-AA/AS**

## **Partnership Program**

Academic English Language Program  
Associates in Arts/Science Degree

大学英语和副学士学位合作项目  
**Admission Application**



*2007 January Class Photo*



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**AELP-AA/AS Partnership Program  
Academic English Language Program  
Associates in Arts/Science Degree**

**Dates and Admission Requirements**

**Program Dates**

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Fall 2009 Semester	August 17, 2009 – December 11, 2009
Spring 2010 Semester	January 11, 2010 – May 13, 2010
Summer 2010 Semester	June 1, 2010 – July 28, 2010

**Admission Requirements**

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To be eligible for the program, students must:

- Be at least 18 years of age upon arrival in the United States
- Have a high school diploma
- Have earned one of the following:
  - IELTS score of 4.5
  - Paper-based TOEFL score of 477
  - Computer-based TOEFL score of 153
  - Internet-based TOEFL score of 53
- Show proof of financial support (approximately \$20,000 minimum including personal expenses)
- Complete the Application Form, including a \$100 non-refundable application fee



HEARTLAND  
COMMUNITY COLLEGE

## **AELP-AA/AS Partnership Program Academic English Language Program Associates in Arts/Science Degree**

### **International Admission Information**

An international student is a citizen of a country other than the United States who is authorized to remain in the United States for a temporary period of time, for educational purposes only as a non-immigrant (F-1 or M-1 visa). He or she intends to return to his or her own country.

To be considered for admission to **Heartland Community College** as an international student participating in the AELP-AA/AS Partnership Program, the following steps must be completed. Only after an admission has been granted will an I-20 be issued.

1. Complete, sign and mail the entire student application packet by the deadline. Incomplete or late applications will NOT be considered. Faxed copies will NOT be accepted. Attach \$100 Cashiers Check as payment for the application fee.
2. Financial sponsor must complete and sign the Affidavit of Support. This affidavit must be signed and stamped by a bank official and must verify a **current** account balance with a minimum balance equal to one year of expenses converted to U.S. dollars.
3. Submit authorized English translations and official certified copies of secondary and post-secondary transcripts. The documents must indicate completion of the equivalent of secondary school.
4. All documents must be submitted to:  
Chris Riley  
Associate Dean of Advancement and Enrollment  
Heartland Community College  
1500 W. Raab Road  
Normal, IL USA 61761

Admission Deadline for Fall (August) 2009: **April 6, 2009**

All transcripts, letters and other admission materials become the property of Heartland Community College. Completed applications will be reviewed within one month of receipt, on a first come basis and if approved, Heartland Community College will issue an I-20 form. Upon receipt of the I-20, the prospective student must make an appointment at the nearest United States Embassy or Consulate and pay the SEVIS fee to seek approval for an F-1 student visa.



HEARTLAND  
COMMUNITY COLLEGE

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**International Student  
Application Checklist**

Use the following list to help you prepare your application for admission to Heartland Community College's AELP-AA/AS Partnership Program.

AELP-AA/AS Partnership Program Student Application Packet

The application packet must be filled out completely. Do not leave any spaces blank.

- Be sure to sign the application yourself and date it.
- The completed application packet must be mailed and arrive at Heartland Community College prior to the deadline. Faxed copies are NOT accepted.
- \$100 dollar application fee must be enclosed with application.

School Records

- Submit official, certified school records, not photocopies. The school, ministry of education, the government, or the official office responsible for issuing school records must issue these documents.
- School records must be in English or include an official English translation.
- Documentation of secondary school completion is required. Secondary school completion typically means at least 12 years of education.
- Submit grade report, diploma or exam certificate results.

Proof of Financial Eligibility

- Submit an original bank letter from you or your sponsor's bank or financial institution, which includes the location of the account information and is signed by a bank official. This letter must show evidence of a minimum balance equal or greater than the cost of one academic year at HCC.
- All amounts must be converted to U.S. dollars.
- Submit the sponsor's financial affidavit of support.
- The affidavit provided must be completed and signed by the sponsor as verification of intent to cover all student expenses for the duration of study at Heartland Community College.



HEARTLAND  
COMMUNITY COLLEGE

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**Student Application  
For Fall (August) 2009**

**PLEASE PRINT ALL INFORMATION IN ENGLISH**

**BIOGRAPHICAL INFORMATION:**

**Name:**

**Last (family name)**

**First (given name)**

**American name (optional):**

**Date of birth:**        /        /  
   Month    Day    Year

**Chinese Name (characters):**

**Gender:**    \_\_ Male    \_\_ Female

**HOME COUNTRY INFORMATION:**

**Street Address (apt#):**

**City:**

**State/Province:**

**Zip:**

**Country:**

**Telephone:** (        )        -        -        (Country Code/City Code/Number)

**Country of your...**

**Birth:**

**Citizenship:**

**EMERGENCY CONTACT**

**Name:**

**Street Address (apt#):**

**City:**

**State/Province:**

**Zip:**

**Country:**

**Telephone:** (        )        -        -        (Country Code/City Code/Number)

**ACADEMIC INFORMATION:**

**My major field of study is:**

**Please explain why you are choosing your particular field of study and how you intend to make use of your education in your home country.**

**Please describe the English training you have completed. Include the length and location of your studies.**



**\*Certifying Statement**

**I understand withholding information requested on this application or giving false information may make me ineligible for admission to the College or subject to dismissal. With this in mind, I certify the above statements are correct and complete.**

**\*Application must be completed and signed by applicant in English or Hanyupinyin.**

**Signature:** \_\_\_\_\_

**Last (Family Name)**

**First (Given Name)**

**Date:** \_\_\_\_\_

**Affirmative Action/Equal Opportunity**

**Heartland Community College is committed to equal opportunity for all ages and does not discriminate in admissions, recruitment, access to employment, programs, and/or activities with regard to race, color, religion, sex, age, economic status, national origin, handicap, or political affiliation.**



**AELP-AA/AS Partnership Program  
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**Estimated expense schedule  
for 2009-2010**

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The following is an estimate of the basic cost for a year of the Academic English Language Program (AELP) at Heartland Community College. Remember, this is a minimum estimate. Students will need to plan for additional expenses. The Board of Trustees reserves the right to change tuition and fees at any time. Full-time enrollment is required of all students on an F-1 visa (student visa) status.

**AELP-AA/AS Partnership Program Estimated Cost for 2009-2010 \***

Tuition/fees	10,500.00	(fall, spring, summer sessions AELP)
Non-refundable housing fee	130.00	
Housing rental ***	5,280.00	(12 months)
Refundable housing deposit	1,200.00	**
Health insurance/services ***	1,000.00	
Books & supplies	<u>440.00</u>	

Estimated annual cost \$18,550.00 \*

Other expenses may include:

Admission application fee	\$ 100.00
In-country transportation	\$1000.00
Personal expenses	\$2000.00

Visa expenses, meals, transportation to the United States, and optional field trips are considered additional costs.

\*\*The \$1,200 housing deposit is refundable if there are no damages/cleaning charges assessed by the housing complex and 3-months departure notice is provided.

\*\*\* Arranged by the college

**AELP-AA/AS Partnership Program Payment Deadline**

Payment in entirety is due before July 15, 2009. Late payment may result in cancellation of classes or late payment fees of \$100. The housing application fee, rental deposit and contract are included in the above estimate but will be a separate contract.



HEARTLAND  
COMMUNITY COLLEGE

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**Financial Verification  
Sponsor's Affidavit of Support**

International students or their sponsor must provide evidence of sufficient funds available to financially support two full semesters of study at Heartland Community College. The sponsor must sign this affidavit, and it must be hand-stamped or sealed by a bank official or an individual authorized to certify documents. An original letter with an official signature on bank letterhead must also be submitted. The letter should verify a current account balance with a minimum of \$18,550.00.

**Please Print**

I, \_\_\_\_\_,  
Name of Sponsor

who resides at

\_\_\_\_\_  
Sponsor Address

being duly sworn, depose and say that it is my intention to support

\_\_\_\_\_ who resides at \_\_\_\_\_  
Name of Student Home Country Address

\_\_\_\_\_  
Student Address

and comes to the United States to study at Heartland Community College that I am willing and able to maintain and support the prospective student; and that this affidavit is made by me for the purpose of assuring the college that the student I am sponsoring will not find it necessary to appeal to the college for financial support.

\_\_\_\_\_  
Signature of Sponsor

\_\_\_\_\_  
Date

**An official bank letter verifying sponsor's financial account information must also be attached.**