



Heartland Community College

*International
Student Application*



HEARTLAND
COMMUNITY COLLEGE

Please complete and return information to:

**Director of Admissions
Heartland Community College**

1500 W. Raab Road
Normal, Illinois 61761
U.S.A.

INTERNATIONAL ADMISSION INFORMATION

An international student is a citizen of a country other than the United States who is authorized to remain in the United States for a temporary period of time, for educational purposes only as a non-immigrant (F-1 or M-1 visa). He or she intends to return to his or her own country.

ADMISSION

To be considered for admission to Heartland Community College as an international student the following steps must be completed. Only after an admission has been granted will an I-20 be issued.

1. Complete, sign and submit the entire international student application packet.
2. Financial sponsor must complete and sign the Affidavit of Support. This affidavit must be signed and stamped by a bank official and must verify a **current** account balance with a minimum balance equal to one year of expenses in US dollars.
3. Submit authorized English translations and official certified copies of secondary and post-secondary transcripts. The documents must indicate completion of the equivalent of secondary school.
4. For consideration into degree programs: Submit [TOEFL](#) test scores (with a minimum score of 550 on paper based, 213 on computer based, 79 on internet-based exams), or [IELTS](#) score of 6.5 or higher, or documentation of successful completion of Heartland Community College's Academic English Language Program (AELP). Documentation of successful completion of another English language program in the United States may be considered on an individual basis.

To have TOEFL scores reported directly to Heartland community College use the code number 1276.

Students may also enroll in Heartland's Academic English Language Program (AELP) in order to improve their English language proficiency. AELP courses are designed to prepare students for success in post-secondary education in the United States and do not count toward college degrees or certificates. For consideration into the Academic English Language Program: Submit [TOEFL](#) test scores (with a minimum score of 423 on paper based, 113 on computer based, and 38 on internet-based exams), or [IELTS](#) score of 3.5 or higher.

5. Transfer students (F-1) must submit a copy of current I-20 form, transcripts and a letter from the current school showing dates of enrollment and eligibility to transfer.
6. All documents must be submitted to:

**Director of Admissions
Heartland Community College
1500 W. Raab Road
Normal, IL 61761**

Application Deadlines

Fall Semester: June 15

Spring Semester: November 15

Summer Term: April 15

All transcripts, letters and other admission materials become the property of Heartland Community College.

Completed applications will be reviewed on the above deadline and, if approved, Heartland Community College will issue an I-20 form. The prospective student must make an appointment at the nearest United States Embassy or Consulate to seek approval for an F-1 student visa.

INTERNATIONAL STUDENT APPLICATION CHECKLIST

Use the following list to help you prepare your application for admission to Heartland Community College.

International Student Application Form

- This form must be filled in completely. Do not leave any spaces blank.
- Be sure to sign the form yourself and date it.
- The completed form must reach Heartland Community College prior to the deadline.

School Records

- You need to submit official, certified school records, not photocopies. The school, ministry of education, the government, or the official office responsible for issuing school records must issue these documents. They must also either be in English or include an official English translation.
- Documentation of secondary school completion is required. Submit grade report, diploma or exam certificate results. Secondary school completion typically means at least 12 years of education.

Proof of Financial Eligibility

- Submit an original bank letter from your or your sponsor's bank or financial institution, which includes the location of the account information and is signed by a bank official. This document must show evidence of a minimum balance equal or greater than the cost of one academic year at HCC.
- Submit the sponsor's financial affidavit of support. The form provided must be completed and signed by the sponsor as verification of intent to cover all student expenses for the duration of study at Heartland Community College.

English Language Ability

Official proof of one of the following is required for college degree programs:

- [TOEFL](#)
 - Paper based – minimum score of 550
 - Computer based – minimum score of 213
 - Internet based (IBT) – minimum score of 79

To have TOEFL scores reported directly to Heartland use code number 1276.

- [IELTS](#) – minimum score of 6.5
- Completion of Heartland's Academic English Language Program (AELP)
- Completion of another English language program in the United States may be considered on an individual basis

Official proof of one of the following is required for admission into the Academic English Language Program (AELP):

- [TOEFL](#)
 - Paper based – minimum score of 423
 - Computer based – minimum score of 113
 - Internet based – minimum score of 38
- [IELTS](#) – minimum score of 3.5

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INTERNATIONAL STUDENT APPLICATION

Please print all information.

I plan to enroll: FALL (August) SPRING (January) SUMMER (June)

BIOGRAPHICAL INFORMATION

Last/Family Name: _____ First Name: _____ Middle: _____

Maiden name (if married): _____

Date of birth (MM/DD/YYYY): _____ / _____ / _____

U.S. Social Security Number (if you have one): _____ - _____ - _____

Gender: Male Female

Country of Birth: _____

Country of Citizenship: _____

Is English your native language? Yes No

If no, what is your first or native language? _____

I am currently (check one):

Present in the USA with a _____ visa.

Planning to enter the USA with a _____ visa.

ADDRESS INFORMATION

Legal/Permanent Address

Street Address: _____

City: _____ State/Country: _____

Province/Territory: _____ Zip Code: _____

Telephone Country Code: _____ City Code: _____ Phone Number: _____

U.S. Address

Street Address: _____

City: _____ State: _____ Zip: _____ County: _____

Email Address: _____

ACADEMIC INFORMATION

I am a: First time college student Transfer student

Academic Intent

I am planning to pursue the following program at Heartland Community College:

Associate in Arts or Science (University Transfer)

Associate in Applied Science (Career Degree)

My major field of study is: _____

Education (secondary/post secondary)

High School Graduate: Yes No

If yes, year graduated: _____

If no, did you receive a GED? Yes No If yes, year received: _____

Name of high school last attended: _____

City: _____ State/Country: _____

From (Month/Year) _____ To (Month/Year): _____

Institution Attended since High School: _____

Degree earned: _____

City: _____ Country: _____

From (Month/Year) _____ To (Month/Year): _____

Institution Attended since High School: _____

Degree earned: _____

City _____ Country: _____

From (Month/Year) _____ To (Month/Year): _____

STATEMENT OF INTENT

In English, please explain why you are choosing your particular field of study and how you intend to make use of your education in your home country.

What are your reasons for selecting Heartland Community College?

How did you first learn about Heartland Community College?

CERTIFYING STATEMENT*

I understand withholding information requested on this application or giving false information may make me ineligible for admission to the College or subject to dismissal. With this in mind, I certify the above statements are correct and complete.

Signature _____ Date: _____

***Application must be completed and signed by applicant.**

AFFIRMATIVE ACTION/EQUAL OPPORTUNITY

Heartland Community College is committed to equal opportunity for all ages and does not discriminate in admissions, recruitment, access to employment, programs, and/or activities with regard to race, color, religion, sex, age, economic status, national origin, handicap, or political affiliation.

Estimated Cost of Attendance for International Students 2011-2012

The following is an estimate of the basic cost for an academic year (fall and spring semesters only) at Heartland Community College. Remember, this is a minimum estimate. Students will need to plan for additional expenses. Current tuition is \$369 per semester hour. The Board of Trustees reserves the right to change tuition and fees at any time. Full time enrollment is required of all students on an F-1 visa (student visa) status.

Fall and spring semesters only

Tuition* & Fees	\$11,310.00 (two semesters)
Room & Board (9 Months)	6500.00
Books & Supplies	1100.00
Transportation (local)	600.00
Personal	<u>1000.00</u>
Total required for financial proof with application	<u>\$20,510.00</u>

*15 semester hours per semester is the average course load.

Payment of one semester's tuition & fees will be expected at the time of enrollment.

Financial Verification Sponsor's Affidavit of Support

International students or their sponsor must provide evidence of sufficient funds available to financially support two full semesters of study at Heartland Community College.

The sponsor must sign this affidavit, and it must be hand-stamped or sealed by a bank official or an individual authorized to certify documents. An original letter with an official signature on bank letterhead must also be submitted. The letter should verify a current account balance with a minimum of \$20,510.00 U.S.

Please print.

I, _____, who resides at
Name of Sponsor

Sponsor Address

being duly sworn, depose and say that it is my intention to support

_____, who resides at
Name of Student

_____, and comes
Student's Home Country Address

to the United States to study at Heartland Community College and reside at (*if known*)

Student's U.S. Address

that I am willing and able to maintain and support the prospective student; and that this affidavit is made by me for the purpose of assuring the college that the student I am sponsoring will not find it necessary to appeal to the college for financial support.

Signature of Sponsor

Date

International Student Admission Frequently Asked Questions

How long will it take to receive an I-20?

When an International Student Application is received in our office, it must be reviewed by the admissions team and documents checked for accuracy and eligibility. The applications are reviewed on a bi-weekly basis. The admissions team will review only complete applications.

After the admissions team has reached a decision on your application you will be notified by letter. The use of e-mail has reduced the length of time applicants have to wait to hear from us. It is important to understand that verification of foreign documents requires time and applicants need to plan ahead to schedule their admissions and start date accordingly.

If you are approved for admission, you will receive the Form I-20, Certificate of Eligibility to attend Heartland Community College. If you are not approved you will be notified of the reason.

Can I submit some documents now and some later?

All documents required by the International Admissions Application should be submitted together in one envelope, with the exception of the official TOEFL or IELTS test score report or documentation of English language program completion. This will assist us in a timely response and efficient processing of your application.

Will you e-mail me about my application?

We will be happy to respond to your [e-mail questions](#).

Can I arrive early before my classes begin?

You are allowed to arrive up to 30 days before classes begin. It is imperative you arrive by the date listed on your I-20. You may not be allowed into the United States if arriving after the date listed.

What do I need to do to transfer to Heartland Community College from another U.S. college or University?

You must complete the application procedures by the stated deadline. In addition, you will need to submit a copy of your current I-20, be in status with your current college or university, and have your current International Student Advisor complete the International Student Transfer form. Be sure to include official copies of all college and university transcripts as part of the application process.

As an International Student can I take classes at Heartland Community College while I'm enrolled at another local College or University?

To concurrently enroll at Heartland Community College while also enrolled at another local college or university you must provide written authorization from your international student advisor at the college or university that has issued your I-20.