MINUTES OF THE REGULAR MEETING OF THE
HEARTLAND COMMUNITY COLLEGE BOARD OF TRUSTEES
July 21, 2015

Members present: Gregg Chadwick, Jac Copes, Jim Drew, Jeff Flessner, Don Gibb, Pat Hardesty, Becky Ropp, Chad Rosenbaum

Members absent: none

Others present: Rob Widmer, Doug Minter, Kelli Hill, Sarah Diel-Hunt, Scott Bross, Becky Gropp, Demitrius Harris, Marvin Rasch, Bob Shaw, Cole Rosenbaum and Jennifer Toca, and Lenore Sobota of The Pantagraph, Laura Mai

Chair Gregg Chadwick called the Regular Meeting of the Board of Trustees of Heartland Community College to order at 7:00pm at Heartland Community College in Normal. The roll call was followed by the Pledge of Allegiance.

ADOPTION OF THE AGENDA

Mr. Jac Copes moved to adopt the agenda. Mr. Jeff Flessner seconded. A roll call vote was unanimous (Ms. Ropp was not present for this vote). Motion approved.

CONSENT AGENDA

Mr. Jeff Flessner moved to approve the consent agenda. Mr. Chad Rosenbaum seconded. A roll call vote was unanimous (Ms. Ropp was not present for this vote). Motion approved.

Items approved on the consent agenda were ratification of bills paid during June 2015; approval of the minutes of the regular meeting of June 16, 2015; closed session minutes and recordings; approval of the Fall 2015 Athletic Transportation Bid.

PUBLIC COMMENT – None.

STAFF REPORTS

Financial

Mr. Doug Minter, VP of Business Services, reported briefly on the financial reports. The auditors start work on the FY15 financial reports in August and complete the audit in October. Last month, the Board approved a construction project for the Challenger Learning Center remodel. Since then, the Department of Commerce and Economic Opportunity notified staff the grant was suspended. Other possible sources of funding are not currently available and the College has asked the contractor to put a hold on the bid in case any money frees up. Other state grants, including the Adult Education grant for approximately $250,000 are expected to be funded but uncertainty remains due to state budget concerns. A federal grant partnering HCC with Career Link for $47,000 has been delayed at the state level, but staff will proceed with the programs in the meantime.
Board Policy Manual Revision Plan

President Widmer noted a review of the entire Board Policy Manual was completed last month. In summary, he reviewed the original plan for revision from 2012 for the benefit of the Trustees who were not on the Board at that time. He noted several items have been identified as still needing review, and noted staff’s recommendation to continue the review process starting no earlier than late Fall 2015 or early Spring 2016. Feedback from the Board on the process and the timing included the possibility of reviewing a couple of sections every year and continuing to have a combined review by a trustee and staff members. A goal of staff is to better link the administrative procedures to Board policies.

Recognition and Correspondence

President Widmer noted the following: Several Heartland students competed successfully in the National Phi Beta Lambda Competition (PBL) at the National Leadership Conference.

The CIRBN Executive Director shared his accolades for his daughter’s experience with one of the Challenger Learning Center’s programs.

Cabinet/Other

President Widmer noted August 18 at 6:30pm is the New Employee Annual Reception.

President Widmer noted August 21 is Heartland Night at the CornCrib, and is one of the College’s first events acknowledging the College’s 25th anniversary. Elected state officials will be invited to the HCC Suite.

President Widmer noted that at a recent hearing of the Senate Subcommittee on higher education executive compensation, part of the legislation passed imposes some limitation on community college executive contracts. Another bill the subcommittee is still working on involves additional training for university and community college trustees.

Ms. Kelli Hill, VP for Continuing Education and Advancement, reported on a coordinated partnership effort with Unit 5. On August 5 and 6, Unit 5 will distribute laptops to about 7,000 6th-12th graders. Heartland staff will coordinate facility use at Heartland and take the opportunity to showcase the campus to the students and their families.

Ms. Hill asked trustees if they want staff to continue to produce the annual HCC Fast Facts as a wallet card or if they are comfortable using an electronic app for their phones. Fast Facts include information on student demographics, employee group totals, revenue sources, etc. A reminder to Trustees when the information is updated electronically would be helpful and if wallet cards are produced, they would be offered to Trustees.

Mr. Scott Bross, Chief Information Officer, pointed out an additional light switch was installed in the Board room to improve visability of projected images.

Dr. Sarah Diel-Hunt, Associate VP for Academic Affairs, noted agriculture courses have been available through a cooperative agreement with the University of Illinois. A year ago, following an increase in student demand for programming in agriculture, HCC’s Science Department began to explore the transferability of courses toward a Bachelor’s degree and, starting this fall, courses in agricultural economics will be taught by HCC instructors on campus.
TRUSTEE REPORTS

ICCTA

Mr. Don Gibb gave an update on the status of recent legislation and described the possible effects of some of the legislation. He distributed America’s College Promise Act Fact Sheet.

Student Trustee

Mr. Chad Rosenbaum reported the Student Government Association fall textbook swap starts August 13. The Power of Peers Student Leadership Institute is August 7 and will focus on student employees and on-campus clubs. FallFest is August 19-20.

Other

Chair Chadwick confirmed that no Trustees planned to attend the ICCTA East Central Region Dinner Meeting on August 15.

Mr. Jac Copes noted his personal concerns with legislation concerning trustee training. Mr. Gibb expressed agreement in standing up for local control.

Mr. Copes commented on the recent shootings in Tennessee. He noted that Illinois state law does not require the gun-free zone signage and believes the signs should be removed at HCC.

Mr. Gibb noted the dead trees are still in the quad. Mr. Minter reported on on-going dialog about removal of all the trees before winter in the most fiscally prudent manner possible.

NON-PERSONNEL ACTION ITEMS

Minutes (Consent Agenda)

To approve the minutes of the regular meeting of June 16, 2015. To approve and release the closed session minutes for the meeting on the following dates: 2014: December 9 and 2015: January 20, February 17, March 17, April 21, May 19. To preserve the confidentiality and authorize the destruction of the closed session recordings after they have been held for 18 months for the meeting on the following dates: 2014: December 9 and 2015: January 20, February 17, March 17, April 21, May 19.

Fall 2015 Athletic Transportation Bid (Consent Agenda)

To award a contract to FGB Entertainment d/b/a Bloomington Charter in an amount not to exceed $29,050 as the lowest responsible bidder for specified individual bus trips for fall 2015 travel for Heartland’s baseball, softball and soccer teams.

CLOSED SESSION

Mr. Pat Hardesty moved to enter into closed session at 8:04pm to consider appointment, employment, or compensation of specific employees; pending or probable litigation; collective negotiating; closed session minutes. Mr. Don Gibb seconded. A roll call vote was unanimous. Motion approved.

Chair Chadwick reconvened the regular meeting at 9:50pm.
PERSONNEL ITEMS

Personnel Actions

Mr. Chad Rosenbaum moved to approve the monthly personnel actions included in Agenda Item 12.1. Ms. Becky Ropp seconded. A roll call vote was unanimous. Motion approved.

Adjunct Faculty Promotions

Mr. Jac Copes moved to approve the promotion of the following adjunct faculty members into the identified tier:

Tier 2: Adjunct Instructor II

- Susan Baller-Shepard  Liberal Arts and Social Sciences
- Joy Bradley  Liberal Arts and Social Sciences
- Barbara Broadbear  Health and Human Services
- Janet Connelly  Liberal Arts and Social Sciences
- Kevin Crutcher  Liberal Arts and Social Sciences
- Todd Kukla  Liberal Arts and Social Sciences
- Kacie Lind  Health and Human Services
- Stephanie McMahon  Science, Technology, Engineering & Math and Business
- David Phillis  Science, Technology, Engineering & Math and Business
- Jennifer Sawyer  Health and Human Services
- Sara Schickel  Liberal Arts and Social Sciences
- Gary Slater  Science, Technology, Engineering & Math and Business
- Michele Steinbacher-Kemp  Liberal Arts and Social Sciences
- Kimberly Wilson  Liberal Arts and Social Sciences

Tier 3: Assistant Adjunct Professor

- Maria Garcia  Science, Technology, Engineering & Math and Business
- Angela Kerr  Science, Technology, Engineering & Math and Business
- Jill Mohr  Health and Human Services
- Erin Parish-Meyer  Liberal Arts and Social Sciences

Tier 4: Associate Adjunct Professor

- Ari Ariyaratne  Liberal Arts and Social Sciences
- Sybil Fears  Science, Technology, Engineering & Math and Business
- Hong Fei  Science, Technology, Engineering & Math and Business
- Mary McMahon  Science, Technology, Engineering & Math and Business
- Rita Schlomer  Health and Human Services
- Aaron Tomlinson  Science, Technology, Engineering & Math and Business
- Betsy Wargo  Science, Technology, Engineering & Math and Business
- Mark Yacucci  Science, Technology, Engineering & Math and Business

Mr. Don Gibb seconded. A roll call vote was unanimous. Motion approved.

ADJOURNMENT

Mr. Pat Hardesty moved to adjourn. Mr. Jim Drew seconded. Motion approved with a voice vote.
The meeting was adjourned at 9:51 pm.

Gregg Chadwick, Chair

*Note: The student vote is advisory only.

J.A. Copes, Secretary