MINUTES OF THE REGULAR MEETING OF THE HEARTLAND COMMUNITY COLLEGE BOARD OF TRUSTEES
March 17, 2015

Members present: Gregg Chadwick, Jac Copes, Jim Drew, Jeff Flessner, Don Gibb, Becky Ropp, Kyle Walsh

Members absent: Pat Hardesty

Others present: Rob Widmer, Mary Beth Trakinat, Rick Pearce, Doug Minter, Sarah Diel-Hunt, Sue Gilpin, Becky Gropp, Janet Hill-Getz, Barb Leathers, Kristi Powell, Lenore Sabota of the Pantagraph, Laura Mai

Chair Gregg Chadwick called the Regular Meeting of the Board of Trustees of Heartland Community College to order at 7:00pm at Heartland Lincoln Center in Lincoln.

CONSENT AGENDA

Mr. Jeff Flessner moved to approve the consent agenda. Mr. Jim Drew seconded. A roll call vote was as follows: yes-Jeff Flessner, Jim Drew, Becky Ropp, Gregg Chadwick, Don Gibb, Kyle Walsh; no-Jac Copes. Motion approved.

Items approved on the consent agenda were ratification of bills paid during February 2015; minutes of the regular meeting of February, 17 2015; FY2016 budget preparation resolution; audit firm engagement; Career Link addendum to lease; and farm ground lease.

PUBLIC COMMENT

None.

STAFF REPORTS

Heartland Lincoln Center

Ms. Kristi Powell, Associate Director of Heartland Lincoln Center (HLC), reviewed highlights from her report including new signage at the center, a successful partnership offering an accelerated training program, dual credit with Lincoln Community High School in the fall, and making the HLC a designated site for state GED testing.

Spring Enrollment

Dr. Rick Pearce, VP Learning and Student Success, noted that from academic year 2013-14 to 2014-15 headcount increased by 191 students, but the total enrollment dropped by about 950 credit hours. Spring numbers, however, are up slightly.
Board Policy Manual Revisions 1st Reading

President Widmer noted Trustees and staff have almost completed a first pass through the Board Policy Manual and thanked those who worked on the revisions. The proposed revisions were reviewed and the Board offered feedback for revisions for the 2nd reading.

Financials

Mr. Doug Minter, VP Business Services, welcomes feedback on specifics the Trustees would like him to share month to month. There is nothing out of the ordinary to report on the Bills or Investment Report. Revenues and Expenditures show student tuition fees are at 104% of the projected budget which is attributable to both improvements in enrollment and taking a harder line on proving in-district residency.

Recognition & Correspondence

President Widmer noted the following: Rachelle Stivers, Director of Library and Information Services, and Erin Zimmerman, Library Technical Assistant, will participate in an Innovative Librarians Explore Apply and Discover grant program through the Office of the Secretary of State to correlate library resources with student performance.

Carol Hahn, Instructional Chair-Humanities, Sharon Migotsky, Faculty-Humanities, and Jeremy Scott, Faculty-English, had an article published in the Community College Humanities Association Journal, “Advancing the Humanities through Bridging Cultures.”

The Illinois Technology Foundation Fifty for the Future Awards recognized a Heartland Student, Michael Morrow.

An article in an NJCAA publication on Champions for the Community identifies numerous community colleges around the country and highlighted the Heartland baseball team for volunteer work at Home Sweet Home Ministries.

Cabinet/Other

President Widmer noted information on various graduation ceremonies was sent to the Trustees.

Dr. Rick Pearce referenced a video playing earlier in the evening from the February 21 Students Involved in Technology (SIT) Conference. The conference began at HCC and is now in 4 additional locations: Buffalo Grove, Downers Grove, Carbondale, Dekalb. There were approximately 600 3rd to 12th grade students at Normal and 1,800 students from 87 schools across the state. Dr. Pearce distributed the final report from the SIT Conference.

Dr. Pearce noted the Physical Therapy Assistant program is fully staffed with a program coordinator and a second faculty member. The accreditation materials have been submitted and approved. The accreditor’s campus visit is scheduled for April.

Dr. Sarah Diel-Hunt, Associate VP Academic Affairs, reported on the annual INSPiRE Grants (Implementing Novel Service Project in Responsible Engagement) for faculty to develop service learning projects in their classrooms. Since 2009, 17 grants have been awarded.
TRUSTEE REPORTS

ICCTA

Mr. Don Gibb reported on highlights from the ICCTA meetings including topics of discussion from the Trustee Roundtable and the Government Relations and Public Policy Committee. Trustees were urged to participate in April 29 Lobby Day in Springfield. Mr. Gibb reported on 2015 legislative actions and noted a great deal of time was spent on the Baccalaureate Degree Granting Authority.

Student Trustee

Mr. Kyle Walsh reported that 31 students and staff participated in the Mississippi Alternate Spring Break trip to help clean up beaches. At the ICCB-SAC meetings, Mr. Walsh received an award as the most-involved student. Following Speaker Madigan’s approval, House Joint Resolution 35, which Mr. Walsh authored, will be voted on at Student Advocacy Day. Mr. Walsh plans to attend Congressman Rodney Davis’ College Advisory Board meeting in April. Student leaders soon will review applications for student leadership positions. Mr. Walsh completed the ICCB-SAC Student Leadership Development Externship.

Other

On behalf of the Board, Chair Gregg Chadwick presented a certificate and an inscribed paper weight to Mr. Kyle Walsh for his exemplary service on the Board of Trustees.

Chair Chadwick noted the Board organization meeting scheduled for May 5 has been cancelled. Because the election for two trustee seats is uncontested, legal counsel advises the organization may occur at the regular April Board meeting.

NON-PERSONNEL ACTION ITEMS

Motions on Consent Agenda:

FY2016 Budget Preparation Resolution: To adopt the resolution regarding the preparation of the FY2016 (July 1, 2015 – June 30, 2016) Budget.

Audit Firm Engagement: To engage the firm of Clifton Larson Allen LLP (Peoria, IL) to conduct the FY2015 College audit with an FY2015 audit fee of $49,000.

Career Link Addendum to Lease: To authorize staff to ratify an Addendum to the Lease with Career Link as presented.

Farm Ground Lease: To lease approximately 85 acres of farm ground to Mr. Mike Mouser of Carlock, Illinois for the crop years 2015 and 2016, with rent for crop year 2015 of $22,100 to be paid in two equal installments, and rent amounts for subsequent crop years to be determined by the parties prior to March 1 of the respective crop years.
CLOSED SESSION

Ms. Becky Ropp moved to enter into closed session at 9:03pm to consider the appointment, employment, or compensation of specific employees; purchase or lease of real property; collective negotiating; closed session minutes; probable or pending litigation. Mr. Kyle Walsh seconded. A roll call vote was unanimous. Motion approved.

Chair Gregg Chadwick reconvened the regular meeting at 9:51pm.

PERSONNEL ITEMS

Personnel Actions

Mr. Don Gibb moved to approve the monthly personnel actions. Mr. Kyle Walsh seconded. A roll call vote was unanimous. Motion approved.

ADJOURNMENT

Ms. Becky Ropp moved to adjourn. Mr. Jim Drew seconded. Motion was approved with a voice vote.

The meeting was adjourned at 9:53pm.

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Gregg Chadwick, Chair                  J.A. Copes, Secretary

*Note: The student vote is advisory only.