



HEARTLAND COMMUNITY COLLEGE

Dual Enrollment/Credit Program Application

The Dual Enrollment/Credit program enables eligible high school students to earn college credit towards a degree while still in high school.

Procedures:

1. Student must complete a Heartland Community College Application **and** a Dual Enrollment/Credit Program Application.
2. Student must meet the basic skills criteria for course enrollments through assessment or ACT scores.
3. Student must receive approval from a high school official and obtain their signature on the dual enrollment/credit application.

TO BE COMPLETED BY STUDENT

Name _____ HCC ID# _____

SS# _____ Age _____

Address _____

City _____ Zip code _____

Phone _____ Birth date _____

High School _____

Grade level _____ Expected graduation date _____

TO BE COMPLETED BY HIGH SCHOOL COUNSELOR/PRINCIPAL

Student's ACT Sub score: English _____ Reading _____

Semester 200__	Semester 200__	Semester 200__
Course Prefix _____	Course Prefix _____	Course Prefix _____
Course Number _____	Course Number _____	Course Number _____
Section Number _____	Section Number _____	Section Number _____
Date _____	Date _____	Date _____

Will the student be receiving high school credit for course(s)?

yes no

I believe this student has the ability to benefit from college instruction and has the ability to conduct himself/herself in a manner consistent with college-level expectations.

Signature _____ Title _____

Printed name _____ Phone _____

Date _____

Dual credit/enrollment acceptance will be based on the following:

- High school students may apply to take college-level courses if they are a junior or senior, have met the required stated and unstated prerequisites of the course, are at least 16 years of age or older. Students must be currently attending a recognized Illinois high school and be in good standing.
- Students may enroll in a maximum of nine college-level dual credit/enrollment credit hours per semester (if approved by appropriate high school official). Students may NOT enroll in courses that are numbered sub-one hundred for dual credit/enrollment.
- Students will be held to all the requirements, policies and procedures of Heartland students, including grading standards and student code of conduct.
- The type and amount of credit given by the high school toward high school graduation is the sole purview of the high school. College credits and grades earned are recorded on the student's Heartland permanent transcript.
- Dual credit/enrollment students admitted under this program do not qualify for financial aid and are considered course enrollees. Performance in dual credit/enrollment courses may have short-term and long-term implications on future financial aid eligibility. For additional information, contact the office of Financial Aid at (309) 268-8020.

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Release of Information to be signed by student:

Heartland Community College has my permission to share information regarding my performance with my parents, legal guardians and/or high school.

Student's Signature _____ Date _____

Parent/guardian's name and address:

For Office Use Only: *Date and Initial as Validated*

Dual Credit _____ Dual Enrollment _____

Transcript Received _____ ACT _____

Assessment met _____ PS Group _____

Enrollment Validated _____