



**MINUTES OF THE FINANCE COMMITTEE MEETING
OF THE HEARTLAND COMMUNITY COLLEGE BOARD OF TRUSTEES**

**HEARTLAND COMMUNITY COLLEGE
1500 W. RAAB ROAD, NORMAL, IL
COMMUNITY COMMONS BUILDING, ROOM 2100**

Tuesday, December 16, 2025

3:30 PM

Members: Janet Hood, Tom Whitt, Josh Crockett, Laura Hughs, Noah Lamb

Others: Becky Ropp-Board Chair; Keith Cornille-President; Sarah Diel-Hunt-Interim Provost and Vice President, Academic and Student Services; Kaitlyn Cope-Program Assistant, Executive Office; Amy Pawlik- AVP, Enrollment and Student Services; Melanie Fata-Executive Director, Human Resources; Brandy O'Grady- Director, Human Resources; Trevor Hoberty-Director, Financial Planning and Analysis; Jd Davis-Director, Purchasing and Auxiliary Services; Scott Swanson-Sr. Project Manager, Facilities

1. Call to Order

The Finance Committee meeting was called to order at 3:31 PM by Chair Janet Hood.

2. Public Comment

3. Approval of Finance Committee Meeting Minutes - November 18th, 2025

Mr. Whitt moved to approve the minutes from November 18, 2025; Mr. Crockett seconded, and the motion passed.

4. Monthly Educational Information: Protection, Health, & Safety Funding

Mr. Lamb presented, discussing Protection, Health, & Safety Funding. These support critical improvements in public facilities, including ADA Accessibility, HVAC, fire systems, lighting, etc. We have several of these projects planned for this fiscal year under this tax levy (discussed further below).

5. Consent Agenda

(All items under the Consent Agenda are considered to be routine in nature and will be enacted by one motion. There will be no separate discussions of these items unless a Committee Member so requests, in which event the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.)

Ms. Hughs moved to approve the consent agenda; Mr. Whitt seconded. The motion was approved.

- 5.1 [Bills Paid](#) 
- 5.2 [Travel Expenditures](#) 
- 5.3 [Investment Report](#) 
- 5.4 [Statement of Revenues and Expenditures](#) 
- 5.5 [Operating Variances](#) 
- 5.6 [Payroll, Health, and Cash Graphs](#) 
- 5.7 [Wire Transfer Log](#) 
- 5.8 [Financial Planning Timeline](#) 
- 5.9 [Professional Services](#) 
- 5.10 [Lease Agreements](#) 
- 5.11 [Construction Projects](#) 

6. Discussion Items

- 6.1 **2025 Tax Levy Resolution (Oral)**

Mr. Lamb will present in more detail at the Board Business Meeting tonight. We have seen increased expenses and have reduced this increase as much as possible. We are keeping the tax rate level.
- 6.2 **2025 Protection, Health and Safety (PHS) Projects (Oral)**

Mr. Lamb presented the projects that would be going to the Board this evening for the 2025 Tax Levy. This included various projects. Discussion ensued.
- 6.3 **CDL Heat Pump Replacement Purchase (Oral)**

Mr. Lamb discussed this project as it is a planned, deferred maintenance project for FY2026.
- 6.4 **Challenger Learning Center Renovation Project (Oral)**

Mr. Lamb provided information related to the CLC Renovation project. He mentioned that the project was due to needed updates specific to ADA compliance. The College will be working directly with the National Headquarters on this sole-sourced project. Although the project was not planned, the College will cover the expense with cost-savings from other deferred maintenance projects in order to ensure all updates are made for ADA compliance purposes.

- 6.5 [Project Closeout: CCB/SCB Corridor Upgrades \(Oral\)](#) 
- 6.6 [Project Closeout: CDL Water Heater Replacement \(Oral\)](#) 
- 6.7 [Project Closeout: FRC Plaza Renovation \(Oral\)](#) 
- 6.8 [Project Closeout: Landscape Improvements Phase II \(Oral\)](#) 
- 6.9 [Project Closeout: Tertiary Pump Replacement \(Oral\)](#) 
- 6.10 **Employee Insurance Update (Oral)**
Mr. Lamb presented on the health plan performance, current strategies implemented, future strategies for consideration, and next steps. A cost increase anticipated for next year. Discussion ensued. Questions about joining consortia, limiting future plan offerings, and finding a prescription supplier were brought up. Discussions will continue throughout the year.

7. **Adjourn**

Mr. Whitt moved to adjourn the meeting; Ms. Hughs seconded, and the motion passed. The meeting was adjourned at 4:54 PM.


Janet Hood
Janet Hood (Jan 21, 2026 17:02:01 CST)

Janet Hood, Chair, Finance Committee


Tom Whitt
Tom Whitt (Jan 23, 2026 21:00:48 CST)

Tom Whitt, Member, Finance Committee

2025-12-16 FC Meeting Minutes (FINAL)

Final Audit Report

2026-01-24

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