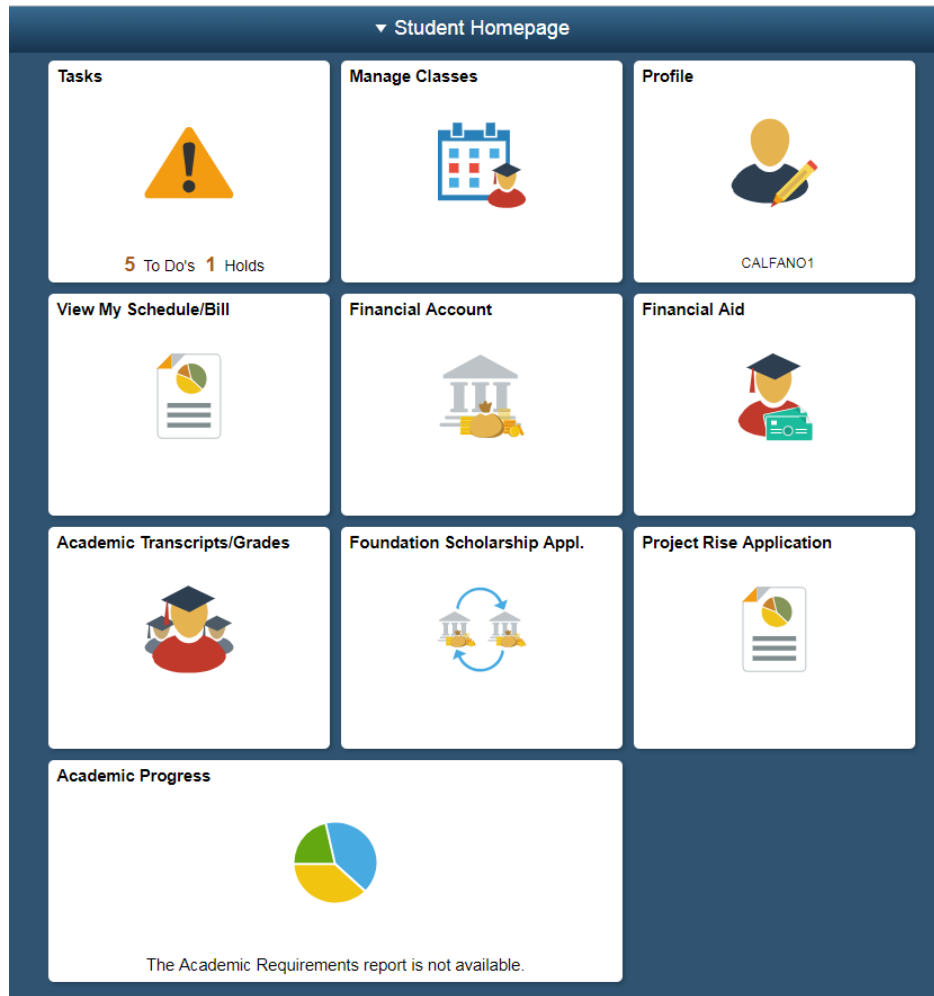


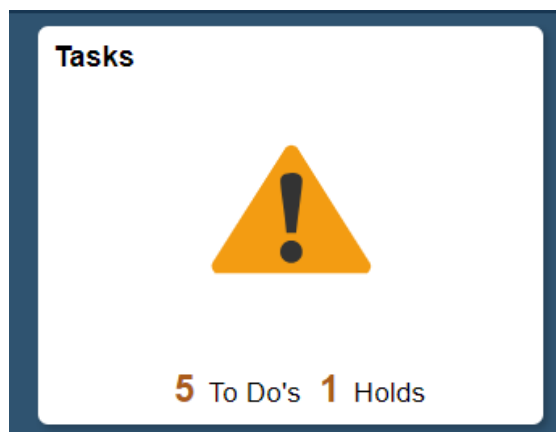
# Student Homepage Screen Shots

## Landing page



### Task Tile – To Do's and Holds

- You should have already received a notification indicating that you must complete the **Financial Responsibility Agreement** before you can register.
- The **Financial Responsibility Agreement** form is a **To Do** item under **Tasks**
- Click on Tasks



## To Do List will appear on the next screen:

Task	Due Date	Status
Financial Responsibility Agreement - Heartland Community College		In Progress
English: Placement or Waiver	Overdue	Initiated
Math: Placement or Waiver	Overdue	Initiated
Reading: Placement or Waiver	Overdue	Initiated
Unofficial College Transcript	Overdue	Initiated

On the To Do List, click on **Financial Responsibility Agreement**

### Financial Responsibility Agreement

- Students: please read through the information, and then click the green button (top right)

**Step 1 of 2: Financial Agreements**  
Financial Responsibility Agreement

Please read the following financial responsibility agreement.

By registering for classes at Heartland Community College for the current term, you accept financial responsibility for payment in full of all student account charges (including charges for tuition and other fees as outlined in the College's [Cost of College page](#)), late charges, and any additional costs which may be incurred by the College in collection of these debts. Failure to pay any past due debt may result in:

- Delaying your ability to register for classes for the current and/or future terms;
- Incurring late charges (or additional charges);
- Reporting the debt to a credit reporting bureau (e.g. Transunion, Equifax, and Experian);
- Referring the debt to the State Comptroller's Offset Program, to authorize collections of the debt by offsetting amounts normally due to you (i.e. payroll, tax refunds etc.);
- Referral of the debt to a collection agency; or
- Referral of the debt to an attorney or other authorized legal debt collection procedures.

Under such circumstances, you are responsible for all reasonable costs incurred by the College in the collection of the past due debt. These costs may include collection of the past due debt. These costs may include collection and/or attorney fees, however the costs shall not exceed 35% of the total outstanding past due debt. All outstanding debts are considered to be educational loans offered for the sole purpose of financing an education and may not be dischargeable in bankruptcy proceedings.

You also authorize Heartland Community College and its agents and affiliates to contact you regarding your outstanding debts, including repayment of loan(s), at the current or any future number that you provide for your cellular phone or other wireless device using automated telephone dialing equipment or artificial or pre-recorded voice or text messages.

**I acknowledge that if I do not agree to the Financial Responsibility Agreement Terms and Conditions, I may not be permitted to register for the current or future terms.**  
**By submitting this agreement, I hereby acknowledge that I consent to sign the document electronically. I also acknowledge that I have had sufficient time to review and seek explanation of the terms and conditions contained above, have carefully read them, understand them fully, and agree to be legally bound by them.**

**I have read and understand the policy**

- Agreement Date appears on the bottom
- Students: click the **Next** button (top right) or the **Complete Task** link (left panel)

**Step 1 of 2: Financial Agreements**  
Financial Responsibility Agreement

Please read the following financial responsibility agreement.

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**By submitting this agreement, I hereby acknowledge that I consent to sign the document electronically. I also acknowledge that I have had sufficient time to review and seek explanation of the terms and conditions contained above, have carefully read them, understand them fully, and agree to be legally bound by them.**

Agreement Date 02/27/2019

- Students: click the **Submit** button to complete the process
  - Returns you to **Student Homepage**

Financial Responsibility Agreement - Heartland Community College

7000189

1 Financial Agreements Complete

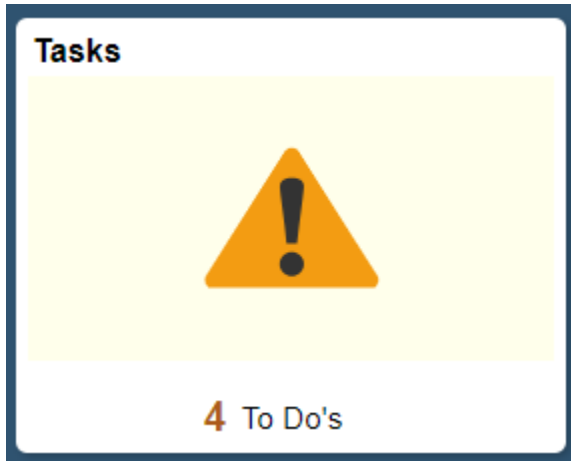
2 Complete Task In Progress

**Step 2 of 2: Complete Task**

Thank you for completing the financial responsibility agreement.  
Please click on the **SUBMIT** button to be returned to your homepage.

< Previous Submit

Your **Hold and To Do** for your **Financial Responsibility Agreement** has been removed from **Tasks** tile



Please scroll down to the next page for directions on how to register for your semester classes now that you've completed your **Financial Responsibility Agreement**.

## Registration Process

### Manage Classes tile



Select **Class Search and Enroll** link (left panel), then select the term you are registering for

- **Students: do not use** Enroll by My Requirements option at this time

Student Homepage	
View My Classes	Terms prior to Spring 2019
Shopping Cart	Terms on or after Spring 2019
<b>Class Search and Enroll</b>	<b>Spring 2019</b>
Drop Classes	<b>Summer 2019</b>
Browse Course Catalog	<b>Fall 2019</b>
Planner	
Enroll by My Requirements	
View My Exam Schedule	

## Use Search For Classes function

Summer 2019 [Change](#)

[View My Classes](#)

[Shopping Cart](#)

**Class Search and Enroll**

[Drop Classes](#)

[Browse Course Catalog](#)

[Planner](#)

[Enroll by My Requirements](#)

[View My Exam Schedule](#)

**Search For Classes** ⓘ

Math

[Additional ways to search](#)

**Favorites**

**Recently Viewed**

**COMM 101**  
Introduction to Oral Communication  
10 class options available

[Delete All](#)

### Course sections appear

- Students: you can use filters on left panel to narrow down course options
- Select course

**View Search Results**

14 Courses with keyword: Math

[Open Classes Only](#) ⓘ

**MATH 89**  
MATH 131 or 141 Course Companion  
1 Class Option Available

**MATH 91**  
Prealgebra  
6 Class Options Available

**MATH 92**  
Elementary Algebra  
6 Class Options Available

**MATH 94**  
Intermediate Algebra  
6 Class Options Available

**MATH 95**  
Mathematical Literacy  
2 Class Options Available

**MATH 109**  
College Algebra  
1 Class Option Available

**MATH 111**  
Finite Math for Business and Social Science  
1 Class Option Available

**MATH 129**  
Precalculus

Students: select the specific section of the course you wish to enroll in, then follow the steps:

Summer 2019

View My Classes

Shopping Cart

Class Search and Enroll

Drop Classes

Browse Course Catalog

Planner

Enroll by My Requirements

View My Exam Schedule

**MATH 92**  
Elementary Algebra

★ Add to favorite courses

► Course Information

▼ Class Selection

Select a class option Selected Filters 6 options

Option	Status	Session	Class	Meeting Dates	Days and Times	Room	Instructor	Seats
1	Open	Eight Week - First	Lecture - 1109 - Section 01	06/03/2019 - 08/01/2019	Monday Tuesday Wednesday Thursday 8:00AM to 9:50AM	WDC 2602 Math Success Center	James Patton	Open Seats 40 of 40
2	Open	Eight Week - First	Lecture - 1071 - Section 02	06/03/2019 - 08/01/2019	Monday Tuesday Wednesday Thursday 10:00AM to 11:50AM	WDC 2603 Math Success Center	Brad Thomas	Open Seats 40 of 40
3	Open	Eight Week - First	Lecture - 1110 - Section 03	06/03/2019 - 08/01/2019	Monday Tuesday Wednesday Thursday 5:00PM to 6:50PM	WDC 2602 Math Success Center	John Loving	Open Seats 40 of 40
4	Open	Eight Week - First	Lecture - 1072 - Section 04	06/03/2019 - 08/01/2019	Monday Tuesday Wednesday Thursday 1:00PM to 2:50PM	HLC 208 Computer Lab	Kate Ross	Open Seats 24 of 24
5	Open	Eight Week - First	Lecture - 1073 - Section 05	06/03/2019 - 08/01/2019	Monday Tuesday Wednesday Thursday 8:00AM to 9:50AM	HPC 226 Math Lab	Ed James	Open Seats 24 of 24
6	Open	1st 8 week online session	Lecture - 1080 - Section 92	06/03/2019 - 08/01/2019	Sunday 4:02AM to 4:03AM	Online Course - No location	Kari Donoho	Open Seats 40 of 40

Class Search and Enroll

Summer 2019  
Undergraduate  
Heartland Community College

1 Review Class Selection Visited

2 Review Class Preferences Not Started

3 Enroll or Add to Cart Not Started

4 Review and Submit Not Started

**Step 1 of 4: Review Class Selection**

You have selected

**MATH 91 Prealgebra**

Option Status Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - 1070 - Section 92	1st 8 week online session	06/03/2019 - 08/01/2019	Sunday 4:02AM to 4:03AM	Open Seats 40 of 40

Next >

Class Search and Enroll

Summer 2019  
Undergraduate  
Heartland Community College

1 Review Class Selection Complete

2 Review Class Preferences In Progress

3 Enroll or Add to Cart Not Started

4 Review and Submit Not Started

**Step 2 of 4: Review Class Preferences**

**MATH 91 Prealgebra**

Lecture - 1070 - Section 92 - Open

Add to waitlist if class is full?  No

Permission Number

Accept

< Previous

Class Search and Enroll

Summer 2019  
Undergraduate  
Heartland Community College

1 Review Class Selection Complete

2 Review Class Preferences Complete

3 Enroll or Add to Cart Visited

4 Review and Submit Not Started

**Step 3 of 4: Enroll or Add to Cart**

Do you wish to enroll or add the class to your Shopping Cart?

Enroll

Add to Shopping Cart

< Previous

Next >

Class Search and Enroll

Summer 2019  
Undergraduate  
Heartland Community College

1 Review Class Selection Complete

2 Review Class Preferences Complete

3 Enroll or Add to Cart Complete

4 Review and Submit Visited

**Step 4 of 4: Review and Submit** Submit

You have selected to enroll in

**MATH 91 Prealgebra**

Option Status: Open

Class	Session	Meeting Dates	Days and Times	Seats
Lecture - 1070 - Section 92	1st 8 week online session	06/03/2019 - 08/01/2019	Sunday 4:02AM to 4:03AM	Open Seats 40 of 40

[Class Preferences](#)

Session	Meeting Dates
1st 8 week online session	06/03/2019 - 08/01/2019

Are you sure you want to submit?

Student: if you have NOT completed your Financial Responsibility activity guide before they begin the registration process, you will get this message.

Student Homepage

Confirmation

Summer 2019  
Undergraduate  
Heartland Community College

**MATH 91 - Prealgebra**  
You have a hold on your account and are not able to register. For more information regarding this hold, click the Holds link within the Tasks tile.

[Return to Keyword Search Page](#)

**Need to get back to the "Student Homepage"? Click the 'home' button to get to the landing page with tiles.**