Members Present: Bathe, Bradley, Chapman, Dotta, Folger, Malak (Vice Chair), McCauley, Sweet

Members Unable to Attend: Carroll, Lewis, Marx, Migotsky, Schupbach, Shaw, Wardell

Minutes:
The minutes from 10/24/06 were approved.

New Faculty Academy member Chris Sweet from ASC was introduced.

Review:
Joe, Janice and Paul briefed the group on the final session of Faculty Academy I 10/30/06. The event seemed to be received very positively by everyone.

A preliminary set of Faculty Academy evaluations was distributed and reviewed. In terms of topics, Learning Styles and Grading Rubrics were rated highest, Document Cameras and PowerPoint were rated lowest (but still positively overall). Open ended comments suggested the tech night topics could be presented in a different way and more group discussion on some topics. The group will try to incorporate these comments into the Fall 2007 faculty academy session. It was also noted that not everyone received the Donald Greive Handbook for Adjuncts and that there was not as much interactions with presenters and with other Faculty Academy participants as was thought from anecdotal evidence.

Paul will provide the full evaluation comments at the next meeting.

Paul will send certificates and evaluations to those who did not attend the last meeting.

We will send a generic email to the campus from Ed and Janice with photos to further highlight the Academy.

We noted that Paul presented an update about the Academy to the AQIP Coordinating Committee on 11/10/06 and that Ed contributed a piece to the AQIP newsletter that is due out shortly.
New Issues:

New Faculty Orientation
New Faculty Orientation for Spring 2007 will be Jan. 10th from 5-8:30. (Paul and Ed meet with Padriac Shinville, Terri Hanson, Barb Leathers, and Kathy Mathewson to go over the logistics of the Orientation Days). This gives us more time.

Paul will reserve CCB 2011 and 2012 for the night.
Paul will send the agenda for the night to the group.

The agenda is basically the same as last year with dinner, opening remarks, HR presentation, tour of Student Services (Celeste and Sara Baker), ASC (Anita Moore, Library, Testing Tutoring) and IDC (Project Rise, Pam Sweetwood, Folger) followed by a presentation by Ed Carroll about Syllabus and First Week issues.

Janet will contact folks about presenting on the tour.
Celeste will double check with student services to see if anyone besides Kathleen and Sara Baker would like to be included as part of the tour.

We reviewed the comments from the August 2006 night and noted that time was the biggest issue. We thought the binder could be changed to an HCC folder with all the materials preloaded into it. Others thought handing out information during the tour was useful.

Faculty Academy II Spring 2007

Paul noted that one Faculty Academy I participant is already interested in Faculty Academy II. We’ll have to pin down our topics. We reminded ourselves that topics that coincide with parts of the Faculty Promotion portfolio process would be valuable for everyone. Janice reminded us what the topics discussed so far were:

1. Health and Safety
2. Teaching Issues/Cleaver Classroom Concepts/Good Lessons Gone Bad
3. Texts/E-texts/Course Packets/Copyright
4. Writing Assignments Part II
5. Teaching Philosophy
6. Teaching Best Practices/Continuation of Faculty Best Practices theme of Student Motivation.

Paul will send out a copy of the promotion portfolio guidelines to the group.

Other Issues
Next meeting is scheduled for 11/28/06 at 3:30. Paul will find a room and send an appt.

Adjourn