

Heartland Community College's Emergency funding from the American Rescue Plan Act, 2021 (ARP)
Award Number P425F202289-20B

The American Rescue Plan Act, 2021 (ARP) has awarded Heartland Community College \$4,116,264 for Institutional Costs as governed by section 2003 of the ARP and section 314 of the Coronavirus Response and Relief Supplemental Appropriations Act, 2021. Heartland Community College acknowledged the award by emailing the Department of Education (Suzanne.ulmer@ed.gov) on May 14, 2021. The College may, but is not required to, use funds designated for the Institutional Costs to provide additional emergency financial aid grants to students to ensure learning continues for students during the COVID-19 pandemic. If the College chooses to use funds designated for Institutional Costs to provide such emergency financial grants to students, then the funds are subject to the requirements in the Funding Certification and Agreement for the American Rescue Plan Act, 2021 (ARP) under the CARES Act entered into between the College and the Department of Education.

Procedure For Institution To Use Emergency Relief Funds For Institutional Costs/Lost Revenues

In accordance with the provisions of ARP Funding for Higher Educational Institutions Relief Fund, the College has established procedures for identifying institutional costs as authorized under section 203 of the ARP Act which can be covered by the Institutional Portion of the Relief Fund. The review of institutional costs will identify the following costs to be covered by the ARP Act:

- (1) Institutional costs of the College to provide refunds/credits to students for room and board, tuition, and other fees as a result of significant charges to the delivery of instruction, including interruptions in instruction, due to the coronavirus.
- (2) Institutional costs to expand remote learning programs, build IT capacity to support such programs, and train faculty and staff to operate effectively in a remote learning environment.
- (3) Any costs associated with significant changes to the delivery of instruction due to the coronavirus.
- (4) Costs the College has on a reasonable basis and consensus the costs are due to the coronavirus.
- (5) Costs the College incurs to continue to pay employees and contractors during the period of disruptions and closures related to the coronavirus and to the greatest extent practicable.
- (6) Defraying expenses associated with lost revenue due to the coronavirus.

Institutions must implement evidence-based practices to monitor and suppress coronavirus in accordance with public health guidelines. Institutions must conduct direct outreach to financial aid applicants about the opportunity to receive a financial aid adjustment due to the recent unemployment of family or student or other circumstances.

The review of institutional costs will identify the following costs **not** to be covered by the CARES Act:

- (1) Payment to contractors for the provision of pre-enrollment recruitment activities, which include marketing and advertising.
- (2) Endowments.
- (3) Capital outlays associated with facilities related to athletics, sectarian instruction, or religious worship.

- (4) Senior administrator and/or executive salaries, benefits, bonuses, contracts, incentives; stock buyback, shareholder dividends, capital distributions, and stock options; and any other cash or other benefit for a senior administrator or executive.

Procedure For The Institution To Use Emergency Relief Funds For Student Emergency Relief

Emergency Grants awarded to Students with the Institutional Emergency Relief Funds will follow the same guidelines and procedures noted under Eligibility Criteria – Student Emergency Relief Funding.