

College NOW Application Instructions

For students who wish to take Heartland classes prior to their high school graduation

 **We strongly recommend using a computer to apply, rather than a mobile device. You will need to enter your correct email address, birth date, social security number, high school graduation year, and contact information.**



 Apply at heartland.edu/application/index.html.

- You will need to check your email for a code to access the application.

 On the Personal Information Pages (pg 1-3):

- If you have more than one home address, enter only your **PRIMARY** address where you wish to receive mail. Include the apartment or unit #, if applicable.
- If you are younger than 18, your emergency contact must be your parent/guardian.
- If you don't provide an SSN on the application, you won't be enrolled in classes until you submit a form to provide an SSN/ITIN or to affirm that you do not have an SSN. Check your email for instructions!

 On the Program Selection Page (pg 4):

- Select "Take Heartland classes prior to graduating high school (College NOW)" even if you are working toward a degree or certificate.

 On the Education Page (pg 5):

- Click Find My High School; enter the [first word](#) of the school name and state.
- The dates of attendance should include your ENTIRE TIME at that school.
 - The Attendance Start Date should be when you first attended the school.
 - The Attendance End Date should be your expected graduation date or expected last date of attendance.
- For Graduated/Completed, choose In Progress if you are currently attending the school.

 To Submit:

- Review your application for accuracy before you click Submit. Errors will cause delays!
- **Don't close the browser window until you see the submission confirmation message!**

What's next?

 You'll receive an email confirming that your application was successfully submitted.

 Heartland will email your welcome letter within 3-5 business days.

- If you can't find it, check your Spam and Promotions folders. If you still can't locate it, email Applications@heartland.edu for assistance.

NEXT >> Schedule your placement tests at: heartland.edu/testing/placement/makeAppointment.html



EARLY COLLEGE
OPPORTUNITIES
Heartland Community College

heartland.edu/earlyCollege/collegeNow