

STUDENT EMPLOYMENT OPPORTUNITY

Federal Work Study Only

Date posted: **8/17/2022**

Federal Work Study and/or Non-Work Study

JOB TITLE: Peer Mentor

NUMBER OF POSITIONS: 5

DEPT/LOCATION: Heartland Community College/Project RISE (SCB 1000)

CONTACT INFORMATION:

Michelle Baldwin, Director michelle.baldwin@heartland.edu

DUTIES:

Peer Mentors serve as an advocate, coach and role model for Project RISE participants through providing mentorship, resources and consistent weekly interactions. Peer Mentors document and submit all contacts with their mentees, attend weekly staff meetings, assist with coordinating workshops, recruit potential program participants and serve as a key part of the Project RISE team.

QUALIFICATIONS:

Applicants must have completed 15 or more hours of coursework with a minimum of 9 hours of course enrollment each semester. Applicants must have a 2.5 semester GPA or higher at time of application and continual progress towards graduation. Applicants should have a positive attitude, be comfortable connecting to others and strong follow through skills.

NUMBER OF HOURS/WEEK: 15-20 **HOURLY WAGE:** \$14

GENERAL WORK SCHEDULE: Must be available for staff meetings each Monday from 3:30pm-5:00pm. Flexible hours Monday – Friday during 8am-5pm for student outreach and administrative duties.

**PLEASE SUBMIT YOUR EMPLOYMENT APPLICATION TO THE DEPARTMENT
CONTACT LISTED ON THIS JOB POSTING.**

THE DEPARTMENT WILL CONTACT YOU DIRECTLY IF YOU ARE SELECTED FOR AN
INTERVIEW.