

STUDENT EMPLOYMENT OPPORTUNITY

 X Federal Work Study Only Date posted: 07/20/2022

 Federal Work Study and/or Non-Work Study

JOB TITLE: Welding Lab Assistant

NUMBER OF POSITIONS: TWO

DEPT/LOCATION: WDC 1605 Welding Lab

CONTACT INFORMATION:

Eddie A. Perkins Eddie.perkins@heartland.edu 309-268-8464

DUTIES: Prep welding material for the welding labs.

QUALIFICATIONS: Good attitude in the welding lab.

LEARNING OBJECTIVE: Gets excited about learning new things.

ESSENTIAL COMPENTENCY: The ability to lift 50 pounds.

NUMBER OF HOURS/WEEK: Max 20 hr. a week.

HOURLY WAGE: \$12.00 hr.

GENERAL WORK SCHEDULE: M-F, 8:00 AM- Noon or Noon -4:00 PM.

**PLEASE SUBMIT YOUR EMPLOYMENT APPLICATION TO
THE FINANCIAL AID OFFICE.**

**THE DEPARTMENT WILL CONTACT YOU DIRECTLY IF YOU
ARE SELECTED FOR AN INTERVIEW.**

Work-Study Reference Sheet

General Information:

- For a student to be eligible for work-study, they must be enrolled in at least 6 credit hours, maintain a 2.00 GPA and have need (need is calculated based on FAFSA information and assistance a student is receiving).
- The average work-study student at Heartland is eligible for \$3000 for the Fall/Spring school year. At \$12.00/hr, \$3000 equates to a student working 7-9 hrs. per week for 32 weeks (16 weeks per semester).
- Summer work-study eligibility is determined on a yearly basis based on our work-study allotment from the Department of Education and our usage during the preceding fall and spring semesters.
- The Financial Aid Office advertises student worker positions.
- Student employment applications are available in the Financial Aid Office, submitted to the Financial Aid Office to check for work-study eligibility and then forwarded to the departments the student noted.

Changes effective fall 2017

- Job postings will need to include a learning objective and a HCC Essential Competency.
- Students hired for Assistant II positions must be work-study eligible; you will need VP approval to hire a non-work study student for an Assistant II position.
 - Examples of Assistant II positions are: Ambassador, Assistant II, Lab Assistant II, Peer Mentor and Peer Tutors.
- Assistant I positions will continue to be open to work-study and non-work study at the department's discretion based on budget and needs.
- Please contact HR if you are unsure on the classification of the position you are hiring for.