

ANNUAL SECURITY REPORT

Effective October 1, 2024

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FOREWARD

The following is Heartland Community College's Annual Security Report (ASR). Required by federal law, this report contains policy statements and crime statistics for all campuses. The policy statements address the College's policies, procedures, and programs concerning safety and security, such as policies for responding to emergencies, sexual offenses, stalking, domestic violence, and harassment. Three years of statistics are included for certain crimes as required by law, that were reported to have occurred on or immediately adjacent to any Heartland campus.

To obtain a copy of this report, contact Heartland's Assistant Director, Public Safety-Emergency Management. Contact information is available at the end of this report.

ANNUAL SECURITY REPORT

I. Criminal Acts

Heartland Community College has a low crime rate, and the College community enjoys an environment where safety and security are high priorities. Employees, students, and guests on all campuses have a shared responsibility for their safety and security and are asked to be vigilant in observing their surroundings. If someone witnesses a crime or is in fear for their safety, they can contact 9-1-1 via any campus or cellular phone. In addition, at the Normal campus, the Department of Public Safety (DPS) may be contacted from any campus phone, by activating any Code Blue station in the parking lots, or by activating the intercom in any Area of Rescue Assistance located on the upper floor landings in each building stairwell.

Effective July 1, 2022, the College transitioned to an in-house public safety department to serve the College community and help create a safe and secure environment for everyone on the campuses. Public Safety Officers (PSOs) are available at the Normal campus 24 hours a day, 7 days a week. Persons on the Lincoln or Pontiac campuses should contact the receptionist on duty or 9-1-1 for emergencies. Department of Public Safety staff will periodically visit both the Lincoln and Pontiac campuses for meetings, safety and security inspections, checking alarms, and other tasks, as necessary.

The College maintains a highly professional working relationship with the Normal, Lincoln, and Pontiac police departments. In addition, the College works closely with other local, county, state, and federal law enforcement agencies. Periodically, law enforcement agencies and the College meet to collaboratively plan and coordinate emergency response procedures.

II. Emergency Notifications/Timely Warnings

The College takes your safety and security seriously, and occasionally a situation may arise that adversely impacts the College community. In order to help protect the College community, and in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1990 (Clery Act; codified at [20 U.S.C. § 1092\(f\)](#)), the College has developed a communication and emergency notification process to assist in keeping the College community informed of emergencies or incidents affecting any or all of the campuses.

College geography is defined by the Clery Act as: (1) on-campus locations, or (2) in or on non-College buildings or property that the College owns or controls, or (3) Public property within or immediately adjacent to the College.

The College can use anyone, or a combination of the following modes of communication for disseminating emergency messages.

- HCC.Alerts (text message)
- ENS message (Normal campus only)
- Cisco Phone Paging option
- Email to students, employees, and contractors
- Canvas or Navigate message to all students

- Notices on the College or Dept. of Public Safety public website
- Social media postings
- Posting on the DPS employee portal
- Media Release to local news outlets

As required by federal and state law, the College has a comprehensive “All Hazard” Emergency Operations Plan that outlines immediate response actions and evacuation procedures for the College, including the use of electronic and “low-tech” forms of communications for warnings and notifications to the College community.

The College has created the Emergency Notification Group, a select group of College employees who are trained to operate and regularly test emergency notification modes, including the Emergency Notification System (ENS) speakers on the Normal campus, the Cisco Phone Paging option on all three campuses, and the HCC.Alerts text message notifications available to all students, employees, and guests to the College. All members of the Emergency Notification Group are trained and equipped to send out authorized emergency messages 24 hours a day, seven days a week.

The College regularly tests portions of their Emergency Operations Plan and typically includes a component for emergency notifications to the College community.

Emergency Notifications

In the event of a situation posing an immediate threat to the health and safety of students, employees or guests to the College, an Emergency Notification may be issued to expedite protective actions including, but not limited to, emergency response and/or evacuation procedures. The goal of an Emergency Notification is to notify as many people as possible, as quickly as possible, with additional follow-up information disseminated as needed or available. Emergency Notifications are not limited to Clery defined crimes, and are provided to the entire College community or, if appropriate, just to the impacted campus.

In an emergency situation, where time is a critical factor, the Director, Risk Management and Public Safety, or their designee, may issue an Emergency Notification without additional consultation. Members of the Emergency Notification Group may assist, as necessary.

In 2022, the College adopted the *Standard Response Protocol* for higher education from the “I Love You Guys Foundation” which makes their information available for use without charge. Several of the school districts in Heartland Community College’s district have adopted this protocol, and this prior knowledge of and experience with the *Standard Response Protocol* may prove beneficial for the College during an emergency. The Standard Response Protocol is the foundation for Clery mandated Emergency Notifications issued to the College community.

The College may distribute information via a combination of the College communication and notification systems identified above. In coordination with the Assistant to the President for Public Information and Communications, the College may post alerts and subsequent updates to the College website, social media sites, or through local media outlets. The College’s

Marketing Department may distribute relevant information via social media, including but not limited to Twitter, "X" (formerly Tik-Tok) or Facebook on a case-by-case basis.

Timely Warnings

A Timely Warning is required under the Clery Act when a Clery defined crime is alleged to have occurred on Clery defined College geography and has been reported to College officials (i.e., Department of Public Safety or other Campus Security Authority), or to local law enforcement and was subsequently reported to the College by local law enforcement. In addition, if College officials think the incident poses a serious and ongoing threat to all or part of the College community, a Timely Warning may be issued.

The College may utilize a variety of communication methods to alert the entire College community to the potential of an ongoing threat. In the event a Timely Warning is appropriate, the College may utilize a variety of communication systems when issuing a College-wide Timely Warning.

When based on a totality of the circumstances at the time, the Director of Risk Management and Public Safety, or their designee, determines there is an ongoing threat to the College community, a Timely Warning message may be issued. In some cases where time allows for additional consultation, the President and/or members of the College Cabinet may be consulted prior to issuing a Timely Warning.

Timely Warnings are only issued for Clery defined crimes, as listed below:

- Criminal Homicide, Murder, Manslaughter (negligent or non-negligent)
- Sexual Assault (Rape, Fondling, Incest, Statutory Rape)
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Hate Crimes
- Domestic Violence
- Dating Violence
- Stalking
- Weapons offenses
- Drug or Liquor law violations

A Timely Warning generally is not issued for the above listed crimes if: (1) The offender is apprehended and the threat of imminent danger for members of the community no longer exists; or (2) A report was not filed with DPS or the department was not notified in a manner that would allow for the posting of a Timely Warning to the community.

Timely Warnings should contain, but are not limited to, the following information related to the crime reported.

- Date(s) of incident(s)

- Nature of incident(s)
- Location of incident(s)
- Prevention tips
- How to report similar occurrences

Other Advisory Messages

An Advisory message is not required under the Clery Act, but may be issued, if in the opinion of College officials, the incident may impact the safety and security of the College community, and the College feels it is prudent to inform the College community. The content of the message depends on the ongoing situation but may include the following information.

- A brief description of the incident or event.
- Connection to other incidents occurring previously, or as part of a cascading event impacting the College.
- Relevant and vital information, including safety or prevention information
- Date and time the Advisory was issued.
- Information on who to contact for additional information or who to provide additional information to if known.

Transmission / Receiving of Emergency Messages

Because of the limited time available in making an Emergency Notification, the Normal campus typically utilizes the ENS as the initial mode of communication for incidents on the main campus. The ENS is intended to reach the greatest number of occupants on the Normal campus at the same time. Students and faculty in classes or meetings, do not typically check their cellular phones and other mobile devices during classes or meetings, and with an immediate response being imperative during Emergency Notifications, the ENS is the most efficient option to reach most people occupying the Normal campus.

For the Lincoln (HCCL) and Pontiac (HCCP) campuses, the initial mode of communication for Emergency Notifications is the Cisco Phone Paging option. Neither HCCL nor HCCP have the ENS capability, and the Cisco Phone Paging is the most efficient method of communicating during an emergency that reaches most persons on those campuses. The Emergency Notification Group may disseminate messages at HCCL and HCCP, and the directors of HCCL and HCCP, along with selected staff members, can also transmit messages via the Cisco Phone Paging option for their campuses.

The College has a robust telephone system located in almost every room and area on all campuses, and the telephone system allows the College to use the phone's speakers as a paging system. Phones are also located in all private offices where people may not be able to hear the ENS messages because of speaker location or closed doors. The College has been able to configure the phone paging system to allow the College to alert all or parts of the College at the same time. Consequently, the Cisco Phone Paging option is a secondary mode of emergency notifications for the College's Normal campus.

The College does not have residence halls and all students, employees, and guests of the College use various forms of transportation to and from the campuses. Consequently, the primary method for informing the Heartland Community College students, employees and guests who are either outside the buildings, in route to the College, or still at home, is the HCC.Alerts text alert system. Students, employees, and invited guests have the ability of opting-in for HCC.Alerts. You may use the QR code shown to sign-up for HCC.Alerts, and the College does not charge for this service, but the user's data plan may impose data or other fees for receiving messages. HCC.Alerts are only used for emergencies and testing, and not for other forms of communication from the College. In the event of a situation that warrants a Timely Warning or Emergency Notification, or the College elects to issue an advisory regarding a potential threat that may impact the College, HCC.Alerts may be used in place of, or in addition to other modes of emergency messaging.



Based upon the nature and scope of the incident, and a totality of the circumstances surrounding the incident, and the intended audience for any of these messages, any or all of the above listed modes may be utilized to reach the students, employees or guests to the College.

The College's [Timely Warning policy](#) is available on Heartland's website.

The College's [Emergency Notification policy](#) is available on Heartland's website.

III. Annual Crime Statistics

The College collects annual crime data to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. The report is prepared in cooperation with law enforcement agencies for the Town of Normal, City of Lincoln, City of Pontiac, and other police authorities as required. Additionally, data is obtained from Campus Security Authorities (CSAs) on crimes reported to them, which may or may not be captured in local law enforcement records. Names of persons reporting incidents to CSAs may be kept confidential upon request, but the incidents are reported for inclusion in annual crime reporting. Student discipline records for specific offenses (i.e. violations of liquor laws, drug laws, or weapons offenses) are also included in the report. A list of CSAs is located in this document on page 31.

In compliance with federal regulations, as of October 1, 2015, the College began reporting crimes that were later determined to be "unfounded." Unfounded offenses are those that were initially reported to local law enforcement, Public Safety, or to a CSA, and were later determined not to have been a crime. After an investigation, a formal determination is made by law enforcement that the complaint was false or baseless and, therefore, "unfounded." Unfounded crimes are recorded in the Crime Statistics section appearing at the end of this report.

Each year an e-mail notification is sent to all enrolled students and current employees to notify them of the availability of the [Annual Security Report](#) and the website address to access it. Prospective students and community members may also find crime statistics in the [Annual Security Report](#).

In addition to the [Annual Security Report](#) and as required by law, the College reports its [procedures for preventing sexual violence and incidents](#) regardless of where they occurred to the Illinois Attorney General and on the [Public Safety](#) website.

IV. Daily Crime Log

The College is required to maintain a Daily Crime Log that contains the general nature, date, time, general location, and disposition (if known) of all crimes occurring within the College's Clery Geography. The purpose of the Daily Crime Log is to record all criminal incidents and alleged criminal incidents that are reported to the Department of Public Safety. The Daily Crime Log contains a general description of the incident report, but does not identify victims, witnesses or suspects. The Daily Crime Log is inclusive of all campuses, and is kept at the Normal campus. The Directors of both the Lincoln and Pontiac campuses report criminal acts to the Department of Public Safety and local law enforcement as appropriate. The Daily Crime Log is available for viewing Monday through Friday from 8:00 a.m. to 4:00 p.m., excluding holidays. Anyone can view the Daily Crime Log by going to the Public Safety Desk in the lower level of the Student Commons Building during the hours stated above and asking to view the log.

V. Alcoholic Beverages

Alcohol is prohibited on all Heartland Community College property unless previous authorization has been granted for special events by the President or a Vice President. Illinois law and local ordinances set the minimum age of 21 years for the possession, consumption, or purchase of alcoholic beverages. Those found in violation of these laws can face fines and a possible jail sentence. In addition, an arrest for Driving Under the Influence of alcohol (DUI), or the possession or consumption of alcoholic beverages by someone less than 21 years of age may also result in the offender losing his/her driver's license.

Penalties also exist for anyone that sells alcoholic beverages or hosts an event where alcoholic beverages were served to anyone under 21 years of age. In addition to criminal penalties, persons who violate state or local laws may also be in violation of the Code of Student Conduct and Employee Handbook, and in some cases may face disciplinary action by the College up to and including dismissal from the College or termination of employment.

For additional information on the legal consequences of violations of alcohol laws, contact your local police or sheriff's department. Additional information on the Code of Student Conduct or employee disciplinary process can be obtained from the Dean of Students or the Executive Director of Human Resources, respectively.

VI. Illegal Drugs

All Heartland Community College properties are designated as “Drug Free” zones by federal law. Accordingly, the illegal possession, sale, manufacture, or distribution of any controlled substance may be a violation under state and federal law, and is prohibited on any College campus. The enforcement of drug laws is the responsibility of law enforcement, and the College cooperates fully with law enforcement. Violators are subject to college disciplinary sanctions and prosecution under state and federal law.

VII. Drug or Alcohol Abuse Educational Programs

The College Violence Prevention Committee, the Associate Vice President of Enrollment and Student Services, and Student Counseling Services are all involved in educational events dealing with alcohol and drug concerns, health issues, wellness, sexual assault, dating/domestic violence, stalking, and harassment awareness and prevention. The College does not have residence halls, and the average age of its students is slightly higher than the traditional college student. Keeping these facts in mind, the College continues to focus on health and safety concerns related to the College community including both students and employees.

The College continues to be a resource for the community and may collaborate with local agencies to bring alcohol awareness programs to its campuses. The College frequently provides alcohol programs during Alcohol Awareness Month (October) and has participated in the CORE Drug and Alcohol Survey in previous years. The CORE Survey provides self-reported data on the patterns of behavior related to alcohol and drug use, as well as the negative consequences after the use of these drugs. In partnership with the local community, the College participates in the Bloomington-Normal Community-Campus Committee in a collaborative effort to find ways to combat alcohol and drug abuse in the higher education setting.

Students who need assistance with alcohol or drug problems should contact Student Counseling Services. Employees who need assistance should contact the Human Resources Office or their Employee Assistance Program.

VIII. To Report a Crime

In an EMERGENCY, call 9-1-1 immediately.

Non-emergency incidents on the Normal campus, which include suspicious activity or person(s) loitering in the parking lots or in campus buildings, should be reported to Public Safety at 309-268-8300 or on the first floor of the Student Commons Building. Non-emergency incidents at the Lincoln and Pontiac campuses should be reported to the Director of the site or other staff members.

In a **non-emergency** situation and to remain anonymous, a crime or incident may be reported to any CSA, a list of which is included at the end of this report. All incidents reported to CSAs are included in the College’s Annual Crime Statistics.

A CSA is empowered to act on behalf of the College during specific incidents. CSAs do not investigate alleged criminal acts or determine guilt of a potential violator. The role of the CSA is to help facilitate services to the victim and to assist in reporting of certain crimes as required by the Clery Act. Persons who report crimes to a CSA may remain anonymous; however, the CSA must report the incident for inclusion in the annual crime data and for purposes of determining if a Timely Warning or Emergency Notification is appropriate. Reports to CSAs are not part of a student's permanent record or transcript.

The College encourages victims or witnesses to a crime to promptly report the incident to police. Police reports are public records under law, and there is no assurance of confidentiality with incidents reported to police.

In those cases where a victim can make a police report, they may choose not to do so. In cases where the victim of a crime is incapacitated to the point they are unable to decide to file a police report, local law enforcement is notified. Whenever someone appears to be in danger, local law enforcement may be contacted for everyone's protection.

The College does not have pastoral counseling. Counselors at the Student Counseling Services serve as the College's Confidential Advisors and, therefore, are exempt from the reporting requirements unless disclosure is required under law.

All reports are investigated to the extent permitted by law and circumstances. The College cannot guarantee confidential reporting, but it is the intent of the College to identify victims of a crime only when required by law. Violations of law by students or employees will also be referred to the Dean of Students or Executive Director of Human Resources as appropriate, who will initiate the College disciplinary processes when appropriate.

IX. Hate Crimes

A Hate Crime is a criminal offense committed against a person or property that is motivated to some extent by the offender's bias because of an actual or perceived status of the victim. Bias is a negative opinion or attitude toward a group of people based on their actual or perceived race, gender, gender identity, religion, disability, sexual orientation, ethnicity, or national origin. The College prohibits discrimination based on someone's actual or perceived inclusion in one of these groups and prohibits violence of any kind on its campuses. Effective November 1, 2017, the College began mandated reporting of Hate Crimes to the Illinois Attorney General and the Illinois Human Rights Commission. **All incidents of potential Hate Crimes at the College will be referred to the appropriate law enforcement agency as required by law.**

X. Security of College Facilities

The College's Normal campus has a 24-hour presence by the Public Safety staff. Public Safety Officers (PSOs) patrol the inside of all Normal campus buildings and grounds. Public Safety Officers are not sworn law enforcement officers and have no powers of arrest. However, the College maintains a close relationship and history of cooperation with the police departments in the Town of Normal, City of Lincoln, and City of Pontiac. Through an annexation agreement with the Town of Normal, police services are provided to the Normal campus by the Normal

Police Department. The Lincoln and Pontiac campuses are leased properties and are provided police services by the Lincoln and Pontiac police departments. Local law enforcement is responsible for conducting criminal investigations of incidents occurring on the campuses and make arrests when appropriate. The College also maintains a professional relationship with state and federal law enforcement agencies.

All three campuses are part of a system of closed-circuit cameras that is monitored at the Public Safety Desk. Public Safety also monitors a system of alarms throughout the Normal campus, emergency telephone calls (9-1-1), and Area of Rescue Assistance alarms. Code Blue phone kiosks are in all parking lots on the Normal campus and may be activated in an emergency. If a 9-1-1 call is made from a campus landline on the Normal campus, Public Safety will receive a notification that the call has been made and can help responding emergency agencies with the incident.

Both the Lincoln and Pontiac campuses have staff members on duty anytime classes are in session or the campus is open. For a life-threatening emergency or a crime in progress, you should contact local law enforcement or other emergency response agencies. Parking areas for both the Lincoln and Pontiac campuses are located adjacent to the campus, but they are privately owned and not under the control of the College. Emergencies in these parking lots should be reported through the local 911 system. Non-emergency situations may be reported to the HCCL or HCCP site employees.

The College has no residence halls and does not recognize any non-College student housing facilities, or any other buildings or property owned by other College groups or organizations. All College buildings have established hours and no buildings are open overnight; a listing of building hours can be found [here](#). During open hours, College facilities are open to students, employees, contractors, and invited guests. Employees on the Normal campus outside of regular building hours are required to check in with Public Safety when they arrive on campus, and again when they leave campus. Persons are not permitted in the Lincoln or Pontiac campuses outside of established building hours without the consent of the Director for the campus.

During periods of extended closing (e.g., Christmas-New Year closure, Thanksgiving closure, and other holiday periods), the College may grant access to College facilities with prior approval.

Maintenance on campus is performed by both College employees and outside contractors. All contractors (e.g., custodial services, grounds maintenance, and food service) and vendors are expected to register at the Public Safety desk in the Student Commons Building upon arrival and expected to check out at the Public Safety desk prior to leaving the campus. If in doubt about the authenticity of anyone doing work on the Normal campus, contact Public Safety.

Maintenance at the Lincoln and Pontiac campuses is coordinated through the Facilities Division and work is completed by either College employees or local contractors. The Directors at the Lincoln and Pontiac campuses should be contacted for questions on the authenticity of workers for those campuses.

XI. Educational Programing, Crime Prevention

Everyone on campus is expected to partner with the College to maintain the safety and security of the College community. To assist in this effort, an orientation video is available for students, employees, campus vendors and contractors, and visitors that outlines basic College safety features. New employees view the video on the first day of employment, and students view the safety video during the SCED 099 Student Success Orientation and the first days of classes at the beginning of each semester.

The [College's Safety Video](#) may be viewed at any time from any internet-connected computer.

The College provides opportunities for students and employees to learn more about the College's emergency planning and procedures. Emergency response information training is offered on topics such as school and workplace violence, active shooter/armed assailant response, defusing volatile situations, as well as home and travel safety information. In addition, the College provides awareness level training on sexual assault, dating violence, domestic violence, and stalking. The College considers requests for other crime prevention training seminars from the College community.

The College offers on-line training in Armed Assailant and Active Shooter response to both students and employees. The training is based on the U.S. Department of Homeland Security training, "Run, Hide, Fight," which aligns with the College's response procedure. A more detailed lecture-based training is available upon request from the Director of Risk Management and Public Safety.

Effective August 15, 2023, the College moved to the Standard Response Protocol (SRP) developed by the "I Love You Guys Foundation". This SRP is intended to provide clear and effective standardized instructions for everyone on-campus during an emergency. Emergencies of all types are covered by the SRP and not only for Active Assailant situations. When used in conjunction with the Run, Hide, Fight training provided by the United States Department of Homeland Security, the College community is better equipped to properly respond to emergencies of all types. The College makes training available on the SRP both in-person and on the [DPS website](#) and you can contact the Director of Risk Management and Public Safety for more information.

The College created the [College Violence Prevention Committee \(CVPC\)](#) in compliance with state law to help coordinate educational programs and safety related processes in order to reduce violence in all forms. The CVPC meets four times a year and is a campus-wide multi-disciplinary team that, in addition to its other functions, develops the College Violence Prevention Plan and supports the Behavioral Intervention Team (i.e., threat assessment team) for the College.

The College offers a variety of educational programs coordinated by the CVPC. In addition to seminars on crime prevention, active shooter/armed assailant response, and recognizing signs of someone on a pathway to violence, one-hour seminars on responding to emergencies on campus, including an overview of the [Immediate Action Guide](#) are available. All seminars are open to students and employees and can be scheduled by contacting the Assistant

Director of Public Safety-Emergency Management. Additional information can be obtained from the [Public Safety website](#).

Training seminars of special interest or concern may also be requested through the Director of Risk Management and Public Safety.

XII. Off-Campus Criminal Activity

Heartland Community College does not provide law enforcement or security services to any off-campus location. During an emergency at an off-campus location, you should immediately call 9-1-1. Non-emergency situations and the filing of police reports to the police/sheriff's department business phone number and not 9-1-1. Local law enforcement may notify the College in the event a College student or employee has been detained or arrested for a criminal offense.

XIII. Right to be Informed of Disciplinary Actions in Certain Cases

The College simultaneously discloses results of any College disciplinary proceeding against a student alleged to be the perpetrator of a sex crime, dating violence, domestic violence, or stalking to both the victim and the perpetrator. The disciplinary results of some violent crimes that resulted in a death may also be released in limited circumstances upon written request by the next of kin. Compliance with this paragraph does not constitute a violation of the *Family Educational Rights and Privacy Act (FERPA)*.

If the alleged victim is deceased as a result of such crime or offense, the next of kin of the victim shall be treated as the alleged victim for purposes of notification of the final disposition of disciplinary actions.

More information can be found on the College's website in the [Policy and Procedures for Preventing and Responding to Sexual Misconduct](#). For additional information, contact the Dean of Students.

XIV. Emergency Communication Procedure

In an emergency, dial 9-1-1 to obtain immediate police, fire, or emergency medical assistance.

The College encourages everyone to report non-emergency situations on the Normal campus to Public Safety. Non-emergencies at the Lincoln or Pontiac campuses should be reported to the Director of the site, or to on-duty staff members. Classrooms and conference rooms on all campuses are equipped with telephones capable of contacting 9-1-1. Phones on the Normal campus have a speed-dialing feature to connect the caller with Public Safety when non-life-threatening assistance is needed. On the Normal campus, Code Blue phones are in campus parking lots and stairwells have Area of Rescue Assistance alarms that are available for emergency assistance.

During an emergency, the campus community may be directed to evacuate part or all of the campus, shelter-in-place (i.e., stay where they are if safe), or go to a lockdown. In

emergencies on the Normal campus, the campus community is initially notified by the Emergency Notification System (ENS) or other appropriate system. Additional information may be sent by the Cisco Speaker Phone system, text message (HCCAlerts), College website, email, or other appropriate method.

At the Lincoln and Pontiac campuses, the initial notification may be made either by activating the Cisco Speaker Phone option, face-to-face communications or activating the fire alarm system.

Each classroom, laboratory, and conference room have an [Immediate Action Guide](#) that provides initial actions for specific incidents including evacuation of the campus. The guides are developed in conjunction with the College Emergency Operations Plan (EOP), and all students and employees should review the Guide to know response actions for an emergency. The [Immediate Action Guide](#) is available on the College's website.

The College maintains communications internally with cellular phones and a College radio network. The College can communicate with local emergency response agencies in person or via telephone and the StarCom21 statewide emergency communications network.

The College's Assistant Director of Public Safety-Emergency Management coordinates and facilitates the emergency preparations of the College. The College EOP is reviewed both internally, and externally by local response agencies. The College tests portions of its plan annually and participates in exercises involving local emergency response agencies from throughout the College's district.

XV. Emergency Planning, Testing, and Evaluation

The College utilizes an All Hazard, multi-disciplinary, collaborative approach to its emergency planning and response activities. To that end, the College established the [Emergency Management Planning Committee \(EMPC\)](#) to oversee and facilitate the emergency planning and preparation for the College. The EMPC meets bimonthly to review items and ensure plans, processes and procedures are established and current, to provide for emergency preparation for the College community.

Each year the College conducts at least one drill or exercise on portions of the EOP to help determine and evaluate the College's response capabilities. This drill is frequently done in conjunction with emergency response agencies in the College's district. Whenever possible, the College complies with the requirements of the United States Department of Homeland Security, Homeland Security Exercise and Evaluation Program. As part of this compliance, a report is completed at the conclusion of the drill to provide feedback and recommend areas of improvement for the College. Additional drills and exercises may be conducted, typically in conjunction with larger exercises conducted on a local, regional, state, or national level.

The College has campuses located in three counties in central Illinois. The College meets with, plans, and trains with local first responders and emergency management in all three counties the College has a campus.

Recent drills and exercises, as well as areas of focus, include:

- McLean County HazMat Tabletop Exercise (HazMat incident in BLM) May 14, 2024
- Annual State of IL Statewide Tornado Drill (Tornado Response), March 5, 2024
- Livingston County Tabletop Exercise, (Winter Flood Scenario) April 19, 2023
- College Emergency Operations Center Drill, March 16, 2023
- Annual Tornado Drill, March 7, 2023
- Central Illinois Regional Airport Tri-Annual Drill
 - June 3, 2022, Tabletop exercise, Law Enforcement Response to Drone Activity
 - Operational Coordination
 - Intelligence and Information Sharing.
 - June 11, 2022, Response to plane crash caused by malicious drone incident
 - Operational Coordination
 - EOC operations (HCC)
 - Public Information and Warning
- Annual Tornado Drill, March 1, 2022
- College EOC Hazardous Materials Functional Exercise, September 24, 2021.
 - Operational Coordination
 - EOC Operations
- Child Development Lab, Hazardous Materials response Tabletop Exercise, October 1, 2021.
 - Public Information and Warning
 - Planning for evacuation, shelter-in-place, and lockdown
- Annual Tornado Drill, March 2, 2021
- EOC/EMPC Tabletop Exercise (January 28, 2019)
 - Operational coordination
 - EOC operations, shelter-in-place, evacuation, HazMat Operational Guide, Quick Access Emergency Information, College Emergency Response work center
 - Public information and warning
 - Operational communications (HCC to local response agencies)
- Annual Tornado Drill, first Tuesday in March (March 3, 2020)
 - Public information and warning
 - Shelter-in-place protocol
 - Operational coordination
- Tabletop exercise hosted by Central Illinois Regional Airport (April 9, 2019)
 - Public information and warning
 - Operational coordination
 - Mass care services
- Full-Scale Exercise hosted by Central Illinois Regional Airport (June 22, 2019)
 - Operational communications
 - Operational coordination
 - On-scene security and protection
 - Public health and medical services
- Functional Exercise, hosted by Logan County EMA (September 11, 2019)
 - Operational coordination
 - Public information and warning
 - Situational assessment
 - Disaster intelligence and damage assessment

- Disaster Preparedness & Community Resiliency Executive Workshop (December 17, 2019)
 - Operational Coordination (ISU, IWU, Bloomington and Normal administration, fire, police, emergency medical services)
 - Operational Communications
 - Public Information and Warning
 - Public Health and medical services.

XVI. Evacuation of Parts or All of the College

In the unlikely event the College is forced to evacuate all or part of a campus, the College has a responsibility to help ensure everyone makes it out safely. An evacuation may be necessary when, in the opinion of College Officials, it is safer outside of a building than inside. Based on the circumstances requiring the evacuation, an evacuation may include the entire or part of a building, or the entire campus. During an evacuation, building occupants should exit the building and move at least 500 feet away from the building. It is important everyone leaves the building in a quick and orderly fashion, and immediately proceed to their designated Assembly Area. Be aware of emergency vehicles responding to the incident and other vehicles on campus. Classes or groups should remain together until they reach their designated assembly area outside of the building and it is verified that everyone has exited safely.

Do not use elevators during an evacuation. Those on the Normal campus who are unable to leave the building under their own power may go to the second and third floor stairway landings and activate the Area of Rescue Assistance alarm. Emergency response personnel will be sent to the area to help them safely leave the area.

In some buildings on the Normal campus, specifically CCB, SCB, and ICB, persons who are unable to leave the second floor without an elevator, in some cases where adjacent buildings are not being evacuated, may be able to safely use the pedestrian bridge to gain access to the elevator in an adjacent building.



Persons in the Pontiac campus should notify the on-duty full-time staff or contact 911 and advise them that you are unable to exit the building without assistance. Emergency personnel can be dispatched to assist you.

Pre-incident actions

- Everyone should be familiar with the College [Immediate Action Guide](#) (IAG) and your responsibilities. The Guide is intended to provide instructions for the first few minutes during selected emergencies. In addition to being available online, an Immediate Action Guide is posted in all classrooms and meeting rooms on all campuses.
- Everyone should have a plan to evacuate the building and departmental units should develop an evacuation plan for departmental office suite. This plan should include the exit routes for the location you are in, and a phone number to contact once all

employees and student workers are out of the building safely. This is especially important for departments or units who have personnel spread out among the campus buildings and not in a single location.

- Everyone should have a personal communications plan to notify their family and friends in order to inform them of your status during or after an emergency.
- Know at least two exit routes from your office and classroom.
- Know who else is in the area and let first responders know if someone is missing.
- For faculty in the classroom, know the number of people who are in your class before the evacuation warning is given and make sure the same number of people assemble outside.
- If you are in a meeting, know who was in the room before the evacuation warning.
- Know at least two assembly areas you can meet immediately after evacuating.
- Join HCC.Alerts (Scan the QR code)
- Complete the College's Active Assailant training, including the "Run, Hide, Fight" training provided by the U.S. Department of Homeland Security.



Notification methods

- If you see suspicious or dangerous circumstances on the Normal campus, notify the Department of Public Safety immediately. Suspicious or dangerous circumstances at the Lincoln and Pontiac campuses should be reported to the campus Director or designated employees. Remember, ***if you see something, say something.***
- If you see a fire in the building, pull the building fire alarm as you exit.
- Call 911 when it is safe to do so. All College classrooms and conference rooms are equipped with a telephone that can be used to call 911; no prefix numbers are needed. On the main campus, this also sends a notification to the Department of Public Safety who will also respond.
- Emergency Notifications on the Normal campus may be heard through the ENS public address system, Cisco Phone Paging option, or the building Fire Alarm. The Pontiac and Lincoln campuses do not have an ENS, and the Cisco Phone Paging Option or building fire alarm are the primary form of emergency notifications.
- You may also sign-up to receive emergency notifications from HCC.Alerts text messaging. Text messages may alert you to an emergency and allow you to take protective action and avoid the hazard. Subsequent information may be obtained via the College website, mass emails, or through Canvas/Navigate.
- HCC.Alerts has the option to receive emergency messages in different languages for those whose primary language is not English. Sign-up for HCC.Alerts and you will be prompted to select the language you want the text message in.

Incident Specific Actions

- REMAIN CALM! Panic spreads quickly and remaining calm is imperative to help keep others calm.
- Follow all instructions from the Department of Public Safety and local emergency response personnel.
- After being notified of an evacuation, stop all work and immediately,
 - Evacuate the building, AND,
 - Proceed to the nearest and safest exit route, AND,
 - Go to the assigned Assembly Area once you get outside the building.
- Know how many people and who, are present in the room/area before the evacuation.
- Classroom instructors or meeting leaders should ensure everyone leaves the room safely.
- Close office and classroom doors as you exit; do not lock doors.
- Follow the departmental evacuation plan.
- Ensure that students or others you see in the buildings are also evacuating.
- Whenever possible, everyone should evacuate a safe distance from the building, at least 100 feet, but 500 feet away if possible. Once at the designated Assembly Area, make sure all those present before the evacuation are present. Report missing persons, and their last known location, to the Department of Public Safety or a uniformed local emergency response official (Police, Fire, EMS).
- If you are uncertain of the name of who is missing, report the missing individual to emergency response personnel anyway.
- Do not re-enter the building unless advised it is safe to enter by an authorized College employee (e.g., Public Safety, Facilities, site director for Lincoln and Pontiac campuses. In some cases, the fire department may leave the scene, but the building may not be able to be re-occupied.

Leaving the campus

The College has no residence halls and all campuses are commuter campuses only. When a campus-wide evacuation is ordered, everyone is expected to leave campus immediately. For those who have vehicles, when possible you should go directly to your vehicle, quickly but not running. You should follow all traffic laws while exiting the campuses and be cautious of emergency vehicles entering the campus and others who are leaving the campus.

For those who do not have their own transportation and rely on Connect Transit, if the busses are not able to enter the campus and make regular pickups, pickup locations are generally moved to Raab Road close to the intersections with either Community College Drive, or Millennium Blvd. The College will notify you via HCC.Alerts or other mode of communications where the new pick-up locations are located.

For those who are not able to get to their vehicle to leave the campus, or must wait for transportation to come to campus to pick them up, a temporary shelter area may be established to provide a safe location away from the incident scene until they can leave the campus.

Post-event Actions

- Unless the College Executive Offices direct that all classes are cancelled, whether students are dismissed from class is up to the instructor. Employees should not leave campus (outside of their regular schedules) unless directed to do so by their supervisor.
- Be sure to check on students and employees who have not been otherwise accounted for.
- Be sure to check www.heartland.edu for updates on the emergency.

XVII. Sexual Assault, Domestic Violence, Dating Violence, and Stalking Programs: Procedures and Reporting

The [College Violence Prevention Committee \(CVPC\)](#) coordinates and facilitates programming for sexual assault prevention, domestic violence, dating violence, stalking and other topics. The CVPC works with internal and external resources, including the Dean of Students, Student Counseling Services and the Assistant to the President for Equity, Diversity, and Inclusion to provide educational opportunities and services for all students and employees.

Information on specific prevention programs dealing with domestic violence, dating violence, sexual assault, and stalking are available from the Assistant to the President for Equity, Diversity, and Inclusion. College-wide programming may be advertised via a number of methods including College-wide e-mails, fliers, and signs.

The College has a zero-tolerance policy against all types of violence on the campus, including sexual assault, domestic violence, dating violence, and stalking. The [Violence Prevention Policy](#) is available on the College website. In addition, the following definitions are incorporated into the College violence prevention procedures and standards.

1. **Consent:** The College defines consent as knowing, voluntary and clear permission by word or action, to engage in mutually agreed upon sexual activity. A greater explanation of “consent” for determining conduct in violation of this policy can be found in the College’s [Policies and Procedures for Preventing and Responding to Sexual Misconduct policy](#). Consent is defined under [Illinois law \(720 ILCS 5/11-0.1\)](#).
2. **Domestic Violence** includes felony and misdemeanor crimes of violence committed by:
 - a. a current or former spouse of the victim
 - b. a person with whom the victim shares a child in common
 - c. a person who is cohabiting with or has cohabited with the victim as a spouse
 - d. a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction
 - e. any other person, if the violence is committed against an adult or youth victim who is protected from the person’s acts under the domestic or family violence laws of the state of Illinois

The Illinois General Assembly’s website provides State of Illinois law on [Domestic Violence](#).

3. **Dating Violence** means a crime of violence committed by a person:

- a. who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- b. where the existence of such a relationship shall be determined based on a consideration of the following factors:
 - the length of the relationship
 - the type of relationship
 - the frequency of interaction between the persons involved in the relationship

Dating violence is a form of [Domestic Violence](#), as described on the Illinois General Assembly's website.

4. **Stalking** means engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
 - a. fear for his or her safety or the safety of others, or
 - b. suffer substantial emotional distress

[Stalking](#) (720 ILCS 5/12-7.3) is illegal under Illinois law, as outlined in the Illinois Compiled Statutes on the Illinois General Assembly's website.

5. **Sexual Assault** shall mean any sexual act directed against another person, without consent of the victim that meets the definitions of rape, fondling, incest, or statutory rape as used in the Federal Bureau of Investigation's Uniform Crime Reporting Program. [Sexual Assault](#), in all its forms, is illegal under Illinois law, as described on the Illinois General Assembly's website, but State definitions may differ from the Federal definitions for the same conduct.

The College does not have sworn law enforcement officers and relies on local law enforcement for crime statistics. The College requests crime data and reports of all Clery defined criminal offenses, and annually report crime data as required to the United States Department of Education. When a conflict between federal and Illinois law exists, the College will defer to federal definitions for reporting purposes. The Annual Security Report and the United States Department of Education Annual Crime Survey both use the definitions specified by the United States Department of Education.

Interim Protective Measures: Victims of sexual assault, domestic violence, dating violence, and stalking are encouraged to file police reports with local law enforcement. Anyone working or attending classes on the Normal campus with an Order of Protection or Civil No Contact Order should bring a copy of the Order to the Public Safety desk in the Student Commons Building. Persons at the Lincoln or Pontiac campuses should take a copy of the Order to the Director at their respective campus.

In addition, the College can assist the victim with adjusting class schedules when possible, obtaining financial aid counseling, contacting mental health professionals, referrals to community resources for medical assistance, visa/immigration assistance, and legal aid. Students and employees may be eligible for a Leave of Absence or to make other arrangements to be absent from the College. For victims on the Normal campus, enhanced patrols are possible by DPS officers. Students should contact the Assistant to the President

for Equity, Diversity and Inclusion for more information or assistance. Employees should contact their Employee Assistance program or Human Resources. A listing of community resources can be obtained from the Assistant to the President for Equity, Diversity and Inclusion.

Programming: The College conducts educational programming for students and employees throughout the academic year. The College conducts bystander training and participates in the community's sexual assault, domestic and dating violence, and sexual assault awareness campaigns. In collaboration with local resources and agencies, the College periodically holds training for sexual assault prevention, domestic violence, dating violence, stalking, and self-defense. In addition, the College partners with local law enforcement agencies and community groups to provide additional awareness programs for the College community. Beginning in the Fall of 2015, the College began presenting "What is Consent?" Lunch-and-Learn events to help address issues of sexual assault. The College participates in the Not in Our Town movement that addresses bullying and all forms of intolerance (e.g. harassment, stalking, racism, etc.).

College groups wishing to have sexual assault, domestic violence, dating violence, stalking, or harassment prevention training seminars should contact the Assistant to the President for Equity, Diversity, and Inclusion. Most educational programs are provided free and are often open to the public.

Procedures and Reporting: In the event an incident of domestic violence, dating violence, stalking, or sexual assault occurs, the College can assist the victim in notifying local authorities and identifying support services regardless of where the incident occurred. It is the victim's decision whether to notify law enforcement; but if they wish to file a report, it should be reported to law enforcement where the incident occurred. Survivors can obtain additional information explaining student/employee rights and options and reporting incidents to local law enforcement from the Assistant to the President for Equity, Diversity and Inclusion.

Any student or employee who is seeking an Order of Protection should ensure the College is listed as a protected location. The College can assist persons who have obtained an Order of Protection, but enforcement action can only be taken by law enforcement. If you work or have classes on the Normal campus, give a copy of the Order of Protection to the Assistant to the President for Equity, Diversity, and Inclusion. If the perpetrator is also a student or employee of the College, or may interact with children at the Child Development Lab, Challenger Learning Center, or any other program on campus, notify the Assistant to the President for Equity, Diversity and Inclusion.

There is no legal requirement or College rule requiring the completion of a police report for any crime related to sexual assault, domestic violence, dating violence or stalking. Employees who become aware of incidents of sexual assault, dating violence, domestic violence, and stalking must immediately report them to the Assistant to the President for Equity, Diversity and Inclusion.

Additional off-campus assistance for Sexual Assault may be obtained from:

1. Local hospitals

2. Livingston County Institute for Human Resources (Pontiac)
3. Logan-Mason Mental Health Center (Lincoln)
4. McLean County Center for Human Services (Bloomington)
5. ADV+SAS (Pontiac)
6. PATH (McLean and Livingston County)
7. Prairie Center Against Sexual Assault (Lincoln)
8. Stepping Stones (YWCA-Bloomington).

If you are the victim of a crime, it is imperative you protect the crime scene and any other related areas to maintain evidence integrity that could help identify and convict the perpetrator. Leave everything at the scene as it is, and do not change clothes or conduct any personal hygiene until you have received permission from law enforcement. In the event a survivor of sexual assault, domestic violence, or dating violence would like to have forensic examination and evidence collection completed, they should go to their local hospital.

It is the College's intent not to disclose the identity of a victim of sexual assault, domestic violence, dating violence, or stalking unless required by state or federal law. This non-disclosure of information includes the survivor's name, address, identifying data, location of offense, and accommodations made for the survivor.

When disciplinary action is initiated for sexual assault, domestic violence, dating violence, or stalking, both the accuser and the accused are entitled to a prompt, fair and impartial investigation, and determination of the College's disciplinary actions. College officials investigating or hearing cases receive annual training and are impartial to both the victim and accused. The accuser and accused have the right to an advisor of their choice in all disciplinary meetings and proceedings. Your choice of advisor is not restricted; however, the ability of the advisor to participate in the proceedings is restricted. Advisors are not allowed to interview victims or witnesses, nor will they be allowed to interrupt or otherwise interfere with the proceedings.

Proceedings occur within a reasonable period and all parties should receive timely notice of meetings. In addition, both the accuser and the accused are informed of the result of the disciplinary proceeding in writing. In cases of sexual assault, domestic violence, dating violence, and stalking, both the survivor and the respondent should receive simultaneous notifications of the appeal process, how they will be notified of any change in the result of the proceedings, and when the results become final.

Students may be disciplined, up to and including permanent removal from the College, for acts of misconduct or violation of the Code of Student Conduct. For lesser infractions, the College may require the student to participate in counseling, educational or community programs, or to complete treatment from local mental health providers.

A full description of the College's disciplinary process is available in the [Code of Student Conduct](#) available on the College's website.

Employees are subject to sanctions consistent with law and District #540 Board of Trustees' policies, Administrative Standards, and employee handbook which include action up to and including termination. The College has the authority to remove or prohibit anyone it

reasonably believes poses a threat to the College or its community. For lesser infractions, the College may require the employee to participate in counseling, educational or community programs, or complete treatment from local resources.

Disciplinary action by the College is separate and independent of criminal prosecution. All disciplinary action is based on a preponderance of the evidence. Compliance with these provisions does not constitute a violation of Section 444 of the General Education Provisions Act (20 USC 1232g) commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

XVIII. Sex Offenders

Sex offenders are required by law to register with local law enforcement and the College if they work at or attend an institution of higher education. Persons applying for classes at the College who are Registered Sex Offenders should contact the Associate Vice President for Enrollment and Student Services prior to beginning any classes or activities. Employees or perspective employees who are required to report as Registered Sex Offenders should contact Human Resources.

The Illinois State Police website includes a [central registry of sex offenders](#).

XIX. Crime Statistics

The College is providing the last three calendar years of crime data in compliance with the Clery Act. Statistics below are assembled from crime reports obtained from local law enforcement, the Daily Crime Log, the Dean of Students disciplinary records, and the Assistant to the President for Equity, Diversity and Inclusion. All three College campuses are included in this report.

CRIME STATISTICS FOR CALENDAR YEARS 2021-2023

REPORTED OFFENSES	2021	2022	2023
Murder/Non-Negligent Manslaughter, HCC Campus	0	0	0
Murder/Non-Negligent Manslaughter, Non-Campus	0	0	0
Murder/Non-Negligent Manslaughter, Public Property	0	0	0
Murder/Non-Negligent Manslaughter, Unfounded	0	0	0
Murder/Non-Negligent Manslaughter, Total	0	0	0
Negligent Manslaughter, HCC Campus	0	0	0
Negligent Manslaughter, Non-Campus	0	0	0
Negligent Manslaughter, Public Property	0	0	0
Negligent Manslaughter, Unfounded	0	0	0
Negligent Manslaughter, Total	0	0	0
Sex Offenses, Rape, HCC Campus	0	0	0
Sex Offenses, Rape Non-Campus	0	0	0
Sex Offenses, Rape, Public Property	0	0	0
Sex Offenses, Rape, Unfounded	0	0	0
Sex Offenses, Rape, Total	0	0	0
Sex Offenses, Fondling, HCC Campus	0	1	0
Sex Offenses, Fondling, Non-Campus	0	0	0
Sex Offenses, Fondling, Public Property	0	0	0
Sex Offenses, Fondling, Unfounded	0	0	0
Sex Offenses, Fondling, Total	0	1	0
Sex Offenses, Incest, HCC Campus	0	0	0
Sex Offenses, Incest, Non-Campus	0	0	0
Sex Offenses, Incest, Public Property	0	0	0
Sex Offenses, Incest, Unfounded	0	0	0
Sex Offenses, Incest, Total	0	0	0
Sex Offenses, Statutory Rape, HCC Campus	0	0	0
Sex Offenses, Statutory Rape, Non-Campus	0	0	0
Sex Offenses, Statutory Rape, Public Property	0	0	0
Sex Offenses, Statutory Rape, Unfounded	0	0	0
Sex Offenses, Statutory Rape, Total	0	0	0
Robbery, HCC Campus	0	0	0
Robbery, Non-Campus	0	0	0
Robbery, Public Property	0	0	0
Robbery, Unfounded	0	0	0
Robbery, Total	0	0	0
Aggravated Assault, HCC Campus	0	0	0
Aggravated Assault, Non-Campus	0	0	0
Aggravated Assault, Public Property	0	0	0
Aggravated Assault, Unfounded	0	0	0

REPORTED OFFENSES	2021	2022	2023
Aggravated Assault, Total	0	0	0
Burglary, HCC Campus	0	0	0
Burglary, Non-Campus	0	0	0
Burglary, Public Property	0	0	0
Burglary, Unfounded	0	0	0
Burglary, Total	0	0	0
Motor Vehicle Theft, HCC Campus	0	0	0
Motor Vehicle Theft, Non-Campus	0	0	0
Motor Vehicle Theft, Public Property	0	0	0
Motor Vehicle Theft, Unfounded	0	0	0
Motor Vehicle Theft, Total	0	0	0
Arson, HCC Campus	0	0	0
Arson, Non-Campus	0	0	0
Arson, Public Property	0	0	0
Arson, Unfounded	0	0	0
Arson, Total	0	0	0

Violence Against Women Act Reportable Offenses	2021	2022	2023
Domestic Violence, HCC Campus	0	0	0
Domestic Violence, Non-Campus	0	0	0
Domestic Violence, Public Property	0	0	0
Domestic Violence, Unfounded	0	0	0
Domestic Violence, Total	0	0	0
Dating Violence, HCC Campus	0	0	0
Dating Violence, Non-campus	0	0	0
Dating Violence, Public Property	0	0	0
Dating Violence, Unfounded	0	0	0
Dating Violence, Total	0	0	0
Stalking HCC Campus	0	0	1
Stalking, Non-Campus	0	0	0
Stalking, Public Property	0	0	0
Stalking, Unfounded	0	0	0
Stalking, Total	0	0	1

ARRESTS and DISCIPLINARY ACTION for SELECTED OFFENSES	2021	2022	2023
Liquor Law Arrests, HCC Campus	0	0	0
Liquor Law Arrests, Non-Campus	0	0	0
Liquor Law Arrests, Public Property	0	0	0
Liquor Law Arrests, Total	0	0	0
Liquor Law Violations Referred for Disciplinary Action, HCC Campus	0	0	0

ARRESTS and DISCIPLINARY ACTION for SELECTED OFFENSES	2021	2022	2023
Liquor Law Violations Referred for Disciplinary Action, <i>Non-Campus</i>	0	0	0
Liquor Law Violations Referred for Disciplinary Action, <i>Public Property</i>	0	0	0
Liquor Law Violations Referred for Disciplinary Action, <i>Total</i>	0	0	0
Drug Law Arrests, <i>HCC Campus</i>	0	0	0
Drug Law Arrests, <i>Non-Campus</i>	0	0	0
Drug Law Arrests, <i>Public Property</i>	0	0	0
Drug Law Arrests, <i>Total</i>	0	0	0
Drug Law Violations Referred for Disciplinary Action, <i>HCC Campus</i>	0	0	0
Drug Law Violations Referred for Disciplinary Action, <i>Non-Campus</i>	0	0	0
Drug Law Violations Referred for Disciplinary Action, <i>Public Property</i>	0	0	0
Drug Law Violations Referred for Disciplinary Action, <i>Total</i>	0	0	0
Illegal Weapons Possession Arrests, <i>HCC Campus</i>	0	0	0
Illegal Weapons Possession Arrests, <i>Non-Campus</i>	0	0	0
Illegal Weapons Possession Arrests, <i>Public Property</i>	0	0	0
Illegal Weapons Possession Arrests, <i>Total</i>	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action, <i>HCC Campus</i>	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action, <i>Non-Campus</i>	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action, <i>Public Property</i>	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action, <i>Total</i>	0	0	0

HATE CRIME STATISTICS FOR CALENDAR YEARS 2021-2023

OFFENSE/Hate Crimes	2021	2022	2023
Murder/Non-Negligent Manslaughter, <i>HCC Campus</i>	0	0	0
Murder/Non-Negligent Manslaughter, <i>Non-Campus</i>	0	0	0
Murder/Non-Negligent Manslaughter, <i>Public Property</i>	0	0	0
Murder/Non-Negligent Manslaughter, <i>Unfounded</i>	0	0	0
Murder/Non-Negligent Manslaughter, <i>Total</i>	0	0	0
Negligent Manslaughter, <i>HCC Campus</i>	0	0	0
Negligent Manslaughter, <i>Non-Campus</i>	0	0	0
Negligent Manslaughter, <i>Public Property</i>	0	0	0
Negligent Manslaughter, <i>Unfounded</i>	0	0	0
Negligent Manslaughter, <i>Total</i>	0	0	0
Sex Offenses, <i>Forcible, HCC Campus</i>	0	0	0
Sex Offenses, <i>Forcible, Non-Campus</i>	0	0	0
Sex Offenses, <i>Forcible, Public Property</i>	0	0	0
Sex Offenses, <i>Forcible, Unfounded</i>	0	0	0
Sex Offenses, <i>Forcible, Total</i>	0	0	0
Sex Offenses, <i>Non-Forcible, HCC Campus</i>	0	0	0
Sex Offenses, <i>Non-Forcible, Non-Campus</i>	0	0	0

OFFENSE/Hate Crimes	2021	2022	2023
Sex Offenses, Non-Forcible, Public Property	0	0	0
Sex Offenses, Non-Forcible, Unfounded	0	0	0
Sex Offenses, Non-Forcible, Total	0	0	0
Robbery, HCC Campus	0	0	0
Robbery, Non-Campus	0	0	0
Robbery, Public Property	0	0	0
Robbery, Unfounded	0	0	0
Robbery, Total	0	0	0
Aggravated Assault, HCC Campus	0	0	0
Aggravated Assault, Non-Campus	0	0	0
Aggravated Assault, Public Property	0	0	0
Aggravated Assault, Unfounded	0	0	0
Aggravated Assault, Total	0	0	0
Burglary, HCC Campus	0	0	0
Burglary, Non-Campus	0	0	0
Burglary, Public Property	0	0	0
Burglary, Unfounded	0	0	0
Burglary, Total	0	0	0
Motor Vehicle Theft, HCC Campus	0	0	0
Motor Vehicle Theft, Non-Campus	0	0	0
Motor Vehicle Theft, Public Property	0	0	0
Motor Vehicle Theft, Unfounded	0	0	0
Motor Vehicle Theft, Total	0	0	0
Arson, HCC Campus	0	0	0
Arson, Non-Campus	0	0	0
Arson, Public Property	0	0	0
Arson, Unfounded	0	0	0
Arson, Total	0	0	0
Larceny/Theft, HCC Campus	0	0	0
Larceny/Theft, Non-Campus	0	0	0
Larceny/Theft, Public Property	0	0	0
Larceny/Theft, Unfounded	0	0	0
Larceny/Theft, Total	0	0	0
Assault, HCC Campus	0	0	0
Assault, Non-Campus	0	0	0
Assault, Public Property	0	0	0
Assault, Unfounded	0	0	0
Assault, Total	0	0	0
Intimidation, HCC Campus	0	0	0
Intimidation, Non-Campus	0	0	0

OFFENSE/Hate Crimes	2021	2022	2023
Intimidation, <i>Public Property</i>	0	0	0
Intimidation, <i>Unfounded</i>	0	0	0
Intimidation, <i>Total</i>	0	0	0
Criminal Damage/Vandalism, <i>HCC Campus</i>	0	0	0
Criminal Damage/Vandalism, <i>Non-Campus</i>	0	0	0
Criminal Damage/Vandalism, <i>Public</i>	0	0	0
Criminal Damage/Vandalism, <i>Unfounded</i>	0	0	0
Criminal Damage/Vandalism, <i>Total</i>	0	0	0

CAMPUS SECURITY AUTHORITIES

Position	Name
Director, Risk Management and Public Safety	Steve Riesenber
Assistant Director, Public Safety-Emergency Management	Keith Gehrand
Associate Director, Public Safety	Chris Nyman
Associate Vice President, Enrollment and Student Services	Amy Munson-Pawlik
Associate Vice President, Finance and Administration	Laura Hughs
Executive Director, Facilities	Andy Litwiller
Dean of Students	Jessica Pickel
Dean, Adult Education	Khrystyna Sanborn
Director, Student Engagement	Sarah Tipton
Director, TRIO Student Support	Michelle Baldwin
Dean, Enrollment Services	Lindsay Eickhorst
Executive Director, Child Development Lab	Kadi Juris
Director, Fitness and Recreation Center and Athletics	Ryan Knox
Asst. to the President, Equity, Diversity and Inclusion	Terrance Bond
Director, Heartland Pontiac Center	April Fornero
Director, Heartland Lincoln Center	Jennifer Kirby
Associate Director, International Programs	Gwen Lee
Program Assistant, TRIO Student Support Services	Kylie Alvarez
Director, Student Access and Accommodation Services	Kori Folkerts

PHONE NUMBERS

Police/Law Enforcement

Lincoln Police Department	217-732-2151
Livingston County Sheriff's Department	815-844-2774
Logan County Sheriff's Department	217-732-4159
McLean County Sheriff's Department	309-888-5030
Normal Police Department	309-454-9535
Pontiac Police Department	815-844-5148

EMERGENCY- 911

Heartland Community College contacts

Asst. to the President for Equity, Diversity and Inclusion	309-268-8238
Dean, Adult Education	309-268-8433
Associate Director, International Programs	309-268-8043
Associate Director, Public Safety Operations	309-268-8204
Director, Student Access & Accommodation Services	309-268-8251
Associate Vice President, Enrollment and Student Services	309-268-8249
Assistant Director, Public Safety-Emergency Management	309-268-8454
Dean of Enrollment Services	309-268-8033
Dean of Students	309-268-8057
Director, Advisement and Career Services	309-268-8033
Executive Director, Child Development Lab	309-268-8216
Director, Fitness and Recreation Center and Athletics	309-268-8189
Director, Heartland Comm. College Lincoln	217-735-1731 or 309-268-8971
Director, Heartland Comm. College Pontiac	815-842-6777 or 309-268-8952
Director, Student Engagement	309-268-8423
Director, TRIO Student Support Services	309-268-8168
Executive Director, Facilities	309-268-8461
Executive Director, Human Resources	309-268-8148
HCC Employee Assistance	800-433-7916
Human Resources	309-268-8130
Project Trio, Coordinator Academic & Retention Services	309-268-8410
Public Safety Desk	309-268-8300
Student Counseling Services	309-268-8410

Sexual Assault Assistance Services

ADV+SAS (Pontiac)	800-892-3375
Livingston County Institute for Human Resources	815-844-6109
Logan-Mason Mental Health Center	217-735-2272
McLean County Center for Human Services	309-829-5351
PATH (McLean and Livingston counties)	800-570-PATH (7284)
PATH (Bloomington)	309-828-1022
Prairie Center Against Sexual Assault (Lincoln)	217-753-8081
Stepping Stones (YWCA-Bloomington)	309-556-7000