

**REGULAR MEETING OF THE BOARD OF TRUSTEES
HEARTLAND COMMUNITY COLLEGE LINCOLN
2201 Woodlawn, Lincoln, IL – Room 209
October 15, 2024
6:00 pm**

MINUTES

Members Present: Becky Ropp, Jeff Flessner, Auston Koch, Mary Campbell, Tom Whitt, Janet Hood, Josh Crockett, Cecelia Long

Members Absent: None

Others Present: President Keith Cornille, Jennifer Kirby, Noah Lamb, Laura Hughs, Nora Dukowitz, Sarah Diel-Hunt, Rick Pearce, Steve Fast, Janik Mateusz (Pantagraph)

Chair Becky Ropp called the meeting to order at approximately 6:05 pm. Roll call was taken.

ADOPT THE AGENDA

Chair Becky Ropp asked for a motion to move the first reading of the amendment to Board Policy regarding employee furloughs, originally included in the President's Report portion of the meeting, to the Consent agenda. In doing so, this would forgo a second reading of the amendment at a future meeting. The amendment to this portion of the Board Policy is minor in nature, correcting the number of the statute cited in the item for employee furloughs. Board Policy allows for this action. Trustee Auston Koch made a motion to move the amendment to Board Policy to the Consent agenda. This motion was seconded by Trustee Josh Crockett. The motion passed unanimously.

With this change, Trustee Tom Whitt made a motion to adopt the agenda. The motion was seconded by Trustee Janet Hood. The motion passed unanimously.

PUBLIC COMMENT

There was no public comment.

PRESIDENT'S REPORT

President Keith Cornille thanked Jennifer Kirby for hosting the meeting at the Lincoln campus. He also thanked everyone who attended the recent ribbon cutting for student center ribbon cutting for the Student Center and all who organized it, especially the students.

President Cornille reported that Heartland is once again eligible for the equity tax. He then reviewed the agenda for tonight's meeting. He introduced Jennifer Kirby to give an update on the Lincoln campus.

Ms. Kirby gave an annual report regarding the Lincoln campus, including new features on campus and updated enrollment data, a summary of community involvement, and plans for the future. She entertained questions from the Board. President Cornille complimented the work that Jennifer has done in leading the Lincoln campus and her involvement in the Lincoln community.

CABINET REPORTS

Sarah Diel-Hunt reported that the HCC marketing team recently came away with four awards at the National Council of Marketing and Public Relations (NCMPR) District 3 Conference last month. More than 500 entries were submitted by colleges and universities for the NCMPR Medallion awards across various categories. Winning entries from Heartland included:

- Gold Medallion - T-shirt Logo Design (Heartland apparel)
- Silver Medallion - eNewsletter Design (Discover Newsletter)
- Bronze Medallion - Catalog (Summer Kids@Heartland booklet)
- Bronze Medallion - Unmanipulated Photo (Continuing Ed beekeeper photo)

FINANCIAL REPORT

Trustee Janet Hood gave a report from the Finance Committee. Trustee Josh Crockett will serve as the third Board member, and fifth member total, of the Finance Committee. The Committee received an update on the next steps for bond issuance, an approved projects threshold, and employee medical insurance. She indicated that Mr. Lamb will provide updates related to the equity tax resolution and preliminary audit results.

Preliminary Audit Financials for FY24

Mr. Lamb gave an overview of this year's audit. First, he talked about the process the Business Office went through to submit documents for the audit to Heartland's auditors, Wipfli. Wipfli will present the final audit to the Board at the November meeting. There are two pieces to the audit: the financial statement audit and the compliance audit, together called the single audit. Mr. Lamb explained the different kinds of possible audit findings: control weakness, significant deficiency, and material weakness.

Tax Levy Process and Equity Tax Authorization

Mr. Lamb gave an overview of the tax levy process. The tax levy is the amount of money a taxing body attempts to raise through property taxes. The tax levy is an estimate. The tax levy extension is the amount of funds to be raised. Taxing bodies can receive no more than requested

or entitled to by law. He reviewed how the rate is derived and how the extension before debt is estimated. He reviewed the different fund types and rates. He talked about the known and unknown factors used to calculate the tax rate. Given the provisions of the truth in taxation law, there will be a public hearing held on the levy in December.

TRUSTEE REPORTS

ICCTA

Trustee Tom Whitt reported that the ICCTA has its next meetings upcoming November 15 and 16 in Schaumburg. Trustee Whitt gave an overview of the agenda for those meetings, which includes a legal update. There is an ACCT survey out right now that trustees are encouraged to complete. Trustee Whitt provided a follow up report on the recent Diversity Summit at College of Lake County. He also mentioned the recent BEP Summit, which Mr. Lamb and Laura Hughes attended. The National Legislative Summit is coming up in February.

Student Trustee

Trustee Auston Koch reported that SGA hosted a Bagels and Ballots civic engagement event recently. Jean-Marie Taylor came and educated the group about the voting process. Heartland Night at Rader Farms occurred recently and was a success. Slice has a volunteer opportunity at the Haunted Trail. In late October and the Black Student Union is hosting a Table Talk event soon. Trustee Koch talked about the mural that is coming soon to the Multicultural Lounge. SGA is working on their goals. Trustee Koch gave a few main objectives: promote welfare for students, build a community at HCC and beyond campus, develop relationship with ISU and IWU SGAs, and increase student involvement and awareness. Trustee Koch sits on the College Inclusion Council, which is committed to bringing Unified Sports to campuses. He is working on creating a club on campus to work on this. Special Olympics will be using some facilities on HCC's campus in the future.

Calendar of Upcoming Events

Chair Becky Ropp noted a few upcoming events and encouraged people to look at the listing in the Board packet.

Board Policy Review – Students

After review by Trustee Auston Koch and Trustee Josh Crockett, along with staff, a few minor edits will be brought forward next month.

CONSENT AGENDA

- Trustee Tom Whitt motioned to approve the Consent Agenda:
- Approval of Bills
- Minutes: Workshop and Regular Meeting – September 17, 2024
- Travel Expenditures
- Naming of Spaces
 - Advanced Manufacturing Center Second Floor Student Lounge – Pam Unkrich
 - Advanced Manufacturing Center Second Floor Student Lounge – HALO Solar
 - Advanced Manufacturing Center Second Floor Student Lounge – O'Brien Auto

Team of Bloomington-Normal

Trustee Auston Koch seconded that motion. The motion passed unanimously.

NON-PERSONNEL ACTION ITEMS

Trustee Janet Hood motioned to approve the Equity Tax Resolution. Trustee Tom Whitt seconded that motion. The motion passed unanimously.

Trustee Janet Hood motioned to approve the Resolution calling a public hearing concerning the intent of the Board of Trustees of the District to sell (i) \$26,500,000 Funding Bonds for the purpose of paying claims against the District and (ii) \$10,500,000 Working Cash Funds for the purpose of increasing the working cash fund of the District. Trustee Auston Koch seconded that motion. The motion passed unanimously.

Trustee Tom Whitt motioned to approve the Resolution setting forth and describing in detail claims heretofore authorized and allowed for proper community college purposes which are presently outstanding and unpaid, declaring the intention of avail of the provisions of Article 3A of the Public Community College Act of the State of Illinois, as amended, and to issue bonds for the purpose of paying claims against the District, directing that notice of such intention be published as provided by law. Trustee Jeff Flessner seconded that motion. The motion passed unanimously.

PERSONAL ACTION ITEMS

Trustee Cecelia Long motioned to approve the Monthly Personnel Actions. Trustee Tom Whitt seconded that motion. The motion passed unanimously.

Before adjournment, Dr. Rick Pearce mentioned the student art installation in the Instructional Commons North building (ICN) and encouraged people to visit it.

ADJOURNMENT

Trustee Tom Whitt made a motion to adjourn. Trustee Jeff Flessner seconded that motion. The meeting adjourned at approximately 7:39 pm.

Becky Ropp, Chair

10/15/24

Josh Crockett, Secretary