

**MEETING OF THE BOARD OF TRUSTEES
HEARTLAND COMMUNITY COLLEGE
Community Commons Building Room 2012
1500 W. Raab Road, Normal IL
November 19, 2024, 6:00 pm**

Members Present: Becky Ropp, Josh Crocket, Janet Hood, Mary Campbell, Jeff Flessner, Auston Koch, Tom Whitt, Cecelia Long

Others Present: Keith Cornille, Nora Dukowitz, Aemun Lopeyok, Hannah Houston, Sarah Tipton, Parker Newton, Jaxon Henrichs, Antonio Castillo, Kaitlyn Cope, Luis Buzan, Payton Wilz, Kaylee Lewis, Laurie Bergner, Dominick Demonica, Mateuz Janik, Rob Widmer, Representatives from Wipfli

Chair Becky Ropp called the meeting to order at approximately 6:05 pm. Trustee Janet Hood made a motion to adopt the agenda, which was seconded by Trustee Tom Whitt. The motion passed.

Public Comment

There was no public comment.

President's Report

President Keith Cornille thanked Trustee Auston Koch for hosting the Board Dinner with student leaders. He also thanked those that attended the Celebration of Excellence in early November. President Cornille thanked those that donated to the Student Government Association's Feed the Need Food Drive. He then recognized national cross country champion Nora Brady, who beat all other runners by at least 40 seconds. Ms. Brady was unable to attend but expressed her thanks in writing.

President Cornille noted the ICCCP legislative priorities and reviewed the key points: Applied Bachelors degree, dual credit, articulation/transfer, authority for local control, and the workforce ecosystem. These align with the ICCTA's priorities as well.

The College has several events this week, including the national apprenticeship event tomorrow. Thursday is the COUNTRY Financial press conference to announce a very generous gift to the College for the Trail. Thursday evening is the Chamber of Commerce Agriculture Awards dinner, where Chair Becky Ropp and Lauren Monk will be recognized. Keith gave the first readings of changes to Board Policy proposed on this evening's agenda one non-credit tuition and military

reservists. Keith then reviewed the entirety of the agenda for the evening's meeting.

Facilities Master Plan Status Report

Mr. Andy Litwiller gave an update on the Facilities Master Plan, which was approved in 2020. Supplemental plans to this include the Landscape Master Plan in 2021 and the Interior Master Plan in 2022. Accomplishments included the Testing Center in fall 2022 and food services in summer 2023, completion of the Agricultural Complex and Advanced Manufacturing Center in January 2024, and renovations to the Science Labs in the Instructional Commons Building (ICB) as well as the first floor of the WDC/Student Center. Mr. Litwiller entertained questions from the Board introduced Dominick Demonica for his presentation regarding the science labs.

Science Labs Renovation (Phase II)

Mr. Demonica explained the project was out to bid in the middle of October. The pre-bid meeting occurred just a few days ago with great response. Bids will be received the first week of December, with hope to bring them to the December Board meeting for approval. He went over the project schedule. The project is anticipated to be complete in August 2025. He reviewed floorplans/renderings for the project to show what areas are/will be involved. Dominick entertained questions. There will be plenty of power in the student areas to accommodate their needs. Safety and ADA issues are being addressed in the projects.

Cabinet Reports

Dr. Rick Pearce announced that two faculty members, Breezy Watkins and Amanda Frioli earned their Quality Matters certification for their online courses. Jeremy Bachelor was recognized as Faculty of the Year by the Illinois Community College Faculty Association. The Associate of General Studies was recently approved by the ICCB and now goes to the IBHE for consideration. Finally, the nursing program was awarded \$121,191 from the Illinois Board of Higher Education for Nursing school grant program that will help support equity and student success.

Dr. Sarah Diel-Hunt reported that Heartland has been recognized by the ALL IN Democracy Challenge initiative sponsored by Civic Nation as the 2024 Most Engaged Campus for College Student Voting. Once data is back from the 2024 general elections, we will learn how we did in terms of student voter registration and voter turnout. You will recall that for the 2022 election, we were awarded for Community College Highest Registration and Student Voter Rates.

Dr. Diel-Hunt also gave an update on Athletics. All of HCC's fall sport teams qualified for nationals, with Esports post-season entries still being finalized.

Cross Country:

- Women's Team Placed 6th
- Men's Team Placed 11th
- Nora Brady National Championship

Men's Soccer:

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- Won District Championship and went in to nationals as #11 seed
- They were eliminated today, but had a great showing beating the #7 seed and battling the #2 seed really hard, limiting them to only 1 goal

Women's Soccer:

- Won District Championship and earned the #3 seed at nationals
- They won their first match in pool play and are playing as we speak.
- Valentina Bernal named Region 24 Player of the Year

Women's Volleyball:

- The team got into nationals as #5 seed.
- They start play in Cedar Rapids, Iowa tomorrow.
- Sophomore Mairén Mannon was named Region 24 Player of the Year.

Illinois Council of Community College Administrators Conference was held last week in East Peoria. The Conference provides opportunities for community colleges around the State to share best/emergent practices. HCC was very well represented with 20 conference attendees, including three employees who were selected into the Aspiring Leaders Cohort (Nayoka Griffis, Amanda Garard, and Jennie Kearey). Not only did HCC represent well in terms of participation, more meaningfully, we had nine presenters at the conference – well more than any school – sharing what we have been doing.

Financial Report

Trustee Janet Hood reported that the Finance Committee began with approval of meeting minutes, then proceeded with concurrence of the Consent Agenda.

They received updates on a variety of topics including the Pontiac Public Library lease renewal and the two sublease renewals which are in conjunction with our Pontiac Public Library space.

The Committee continued discussion related to employee medical insurance and planning for future fiscal years.

Noah will provide an update on the Estimated 2024 Tax Levy process. After that, Sara McKenna from Wipfli, our external audit partners, will present on the Fiscal Year 2024 final annual consolidated financial report and single audit.

Finance and Administration Report

Estimated 2024 Tax Levy

Mr. Noah Lamb gave a presentation on the 2024 estimated tax levy. There will be a public hearing next month before the levy's adoption.

HCC Pontiac Lease

Mr. Lamb expressed his appreciation of the working relationship with the Pontiac Library. This is

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a ten-year lease of the library. There is a slight increase in the annual lease amount. After five years, HCC will have the ability to renegotiate.

Kankakee Community College for Grundy-Livingston-Kankakee Workforce Board Sublease
Nothing is significantly changing in this sublease for the upcoming term.

Mid Central Community Action, Inc. Sublease

The organization wants to reduce some square footage, based on need. The monthly lease amount was therefore adjusted based on square footage.

FY24 Final Annual Consolidated Financial Report and Single Audit

Mr. Lamb introduced Ms. Sarah McKenna from Wipfli, who gave a presentation regarding the Fiscal Year 2024 Audit. Sarah met with the Finance Committee meeting earlier today where she went into more detail. Noah gave some closing remarks on the Audit. He was pleased that while there were findings, they were not repeat findings and are not anticipated next year due to procedures already put into place when they were discovered. The findings help provide a guide or focus for continuous improvement.

Trustee Reports

ICCTA

Trustee Tom Whitt deferred to Trustee Janet Hood as he was unable to attend the November ICCTA meetings. Trustee Hood and Trustee Mary Campbell did attend. ICCTA approved their legislative initiatives at the meeting as well as their ICCTA Strategic Plan. The Trustee meeting was excellent with a great presentation. The National Legislative Summit is in February. The next ICCTA meetings are in March in Lisle. Trustee Campbell also gave an overview of the sessions she attended during the conference. The topic of DEI was discussed, especially in light of the recent election. Mental health on campus was also discussed. They also received a refresher on various topics from Robbins Schwartz.

Student Trustee

The Veterans Center hosted a Veterans Day ceremony. GSU hosted Global Café on the topic of the election. On November 23rd, Slice is hosting a Habitat for Humanity volunteer opportunity. Alice is hosting a dancing class. They will eventually perform at an event on December 5th. GSU is hosting Taste of the World on November 21. The Pontiac campus is hosting an ornament decorating event in late November.

Board Policy Review – Campus & Community

Dr. Chris Downing and Trustee Cecelia Long reviewed this section for any needed updates. They will be bringing forward a couple of small changes in December.

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Consent Agenda Action Items

Trustee Tom Whitt made a motion to approve the Consent Agenda, consisting of the following items :

- Approval of Bills
- Minutes: Board Dinner/Workshop and Regular Meeting – October 15, 2024
- Travel Expenditures
- Acceptance of the FY2024 Annual Consolidated Financial Audit Report
- HCC Pontiac Lease
 - Kankakee Community College for Grundy-Livingston-Kankakee Workforce Board Sublease
 - Mid Central Community Action Sublease
- Naming of Spaces
- Naming of Spaces – COUNTRY Financial Trail at Heartland Community College

Trustee Josh Crockett seconded the motion. The motion passed unanimously.

Non-Personnel Action Items

Estimated 2024 Tax Levy Resolution

Trustee Janet Hood made a motion to approve this item. Trustee Auston Koch seconded. The motion passed unanimously.

Approval of Science Labs Renovation (Phase II)

Trustee Janet Hood made a motion to approve this item. Trustee Josh Crockett seconded. The motion passed unanimously.

Personnel Action Items


Trustee Janet Hood made a motion to approve the Monthly Personnel Actions. Trustee Jeff Flessner seconded. The motion pass unanimously.

At this time, acknowledging this was Trustee Jeff Flessner's last meeting due to his recent resignation, Chair Becky Ropp took a moment to thank him for his service.

Trustee Tom Whitt made a motion to adjourn. Trustee Mary Campbell seconded. The motion passed unanimously and the meeting adjourned at approximately 7:42 pm.

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Becky Ropp, Chair


Trustee Josh Crockett, Secretary