

Top portion is for Faculty to complete:

Faculty Name _____ Class _____

Student referred _____ Date of referral _____

Assignment and Topic to focus on:

Where assignment materials can be found (if in print form only please print and staple to this referral):

What materials should the student bring to the session?

Next portion is for the Student to complete

Before meeting with a tutor, what questions do you already have?

Steps to start the session – check the items you plan to bring with you to the tutoring session.

- Notes from class
- Power Points or Handouts
- Textbook
- Other resources that might relate to this referral _____.
- Questions related to the assignment or topic

After meeting with the tutor, focus on the questions on the back of the page:

1. What did you do during the session?

2. What did you learn during the session?

3. What would you like to work on in the future?

Tutor Name_____ Tutor Signature_____ Date of session_____

When complete, return this form to your instructor.